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Approved Minutes of Parish Council Meeting held on Wednesday 12 April 2017 at 7pm in the Westlake Room, The Village Hall, Station Road, Balsall Common.

Minutes

Present: Councillor Mark Tattum (Chairman), Councillor Judy Lea (Vice Chairman), Councillor Will Heard, Councillor Marie-Louise Marsden, Councillor Sheila Cooper, Councillor Christina O'Sullivan, Councillor Lionel King, Councillor Helen Dean and Councillor Richard Lloyd and approximately 7 members of the Public.

1. **Apologies:** Councillor Lee Quinney

2. **Declaration of Interests:** None

3. **Clerk appointment**

The Chairman introduced Judith Parry-Evans as the new Parish Clerk and Responsible Financial Officer

4. Item 12.1 was brought forward on the agenda by the Chairman

00509

Balsall Farm Bungalow, Magpie Lane, Balsall Common

Change of use and alteration of redundant barn to form six self-storage units

Resolved by a vote of 8:1 to not object to the proposal. Councillor Sheila Cooper was recorded as not in agreement. However concerns expressed previously over traffic generation and use of the narrow lane made in relation to application PL/2016/03243/PNCARG following a resolution at the Council meeting of 18th January 2017, still stand. Additionally concern was expressed over the potential use for distribution purposes and hours of opening.

5. **Public Forum.**

A member of the public asked about progress on a parish boundary review. This was to be addressed under correspondence.

A member of the public reported that a gate on public footpath no. 152 that runs between Station road and Speedwell Drive had fallen off.

Requested the Clerk is to report this to the appropriate agency or landowner.

6. To Approve and Sign as a Correct Record:

Minutes of Parish Council Meeting held on 15 March 2017 were approved and signed by the Chair.

7. Matters Arising from Minutes:

The Clerk reported that an appeal to the Magistrates Court against the decision of Solihull Borough Council Licensing Sub-Committee has been made.

Councillor Richard Lloyd reported that a meeting will be set up with Solihull Council Highways and the relevant public transport authority in order to determine the bus stops in Temple Balsall should be located.

8. Proposal to set up a Cemetery Working Group

RESOLVED to set up a working group with Councillor Marsden, Councillor Lea and the Clerk as members.

Councillor Marsden was commended for the work done to date to improve the cemetery.

9. Report from Working Parties

(9.1) Cllr Cooper – HS2

Councillor Cooper reported that the HS2 Advisory Implementation Group declined to consider the issues of a continuous haul route, the delay to housebuilding until 2026 or the need to establish a pollution baseline. These were deemed to be outside the remit of the group. A letter has been sent from the Council to the convenor of the HS2 AIG contesting this position.

Councillor Lloyd suggested that representation made to a full meeting of SMBC to ask that these matters are delegated to the HS2 AIG.

(9.2) Cllr Lea – Village Centre

Councillor Lea is to organise a meeting of the working party.

(9.3) Cllr Heard – Willow Park

Councillor Heard reported that the working party had met although without a local resident. This will be followed up.

Terms of reference for the group were drawn up and are to be confirmed at a further meeting of the group.

The review of the park and potential upgrading will be pursued through the use of professional design and advice. Potential providers of this are being researched. Councillor Lloyd to be invited to the next meeting to contribute his ideas.

(9.4) Cllr Tattum – Solihull Local Plan Working Party

Following the Council's submission to SMBC, the working party met with Councillors Bell and Allsopp. It was agreed that the working party meet with Gary Palmer and Anne Bereton at SMBC to press for a concession to not implement the strategic housing sites in Balsall Common until 2026.

Councillor Tattum asked Councillor Lloyd whether Berkswell Parish Council would support Balsall Parish Council in this view as it would be beneficial to Balsall Common.

- 10. Proposal to approve researching all avenues to enable the installation of air pollution monitors at strategic points along the A452 between the Sainsbury fuel station, the village centre and Kelsey Lane junction. The monitors are required to produce baseline measurements on which future air pollution levels can be measured during the construction of HS2.**

An amended proposal was accepted: Proposal to research all avenues to enable the installation of air pollution monitors at strategic points. The monitors are required to produce baseline measurements on which future air pollution levels can be measured during the construction of HS2.

RESOLVED to ask the HS2 Working Group to research all avenues to enable the installation of air pollution monitors at strategic points. The monitors are required to produce baseline measurements on which future air pollution levels can be measured during the construction of HS2.

- 11. Proposal to terminate the Proper Officer designation of Councillors Tattum, Cooper, Heard and Marsden appointed at the Parish Council meeting of 15 August 2016, to change the terms of reference and to establish the membership of the Staffing Committee.**

RESOLVED to terminate the Proper Officer designation of Councillors Tattum, Cooper, Heard and Marsden appointed at the Parish Council meeting of 15 August 2016.

RESOLVED to accept the amended terms of reference and to establish Councillors Marsden, Lea, Tattum and Cooper as members of the Staffing Committee.

- 12. Proposal to appoint Councillor Will Heard to undertake a quarterly independent review of the books.**

RESOLVED to appoint Councillor Will Heard to undertake a quarterly independent review of the books.

- 13. Accounts:**

(10.1) Proposal to approve the list of Payments for Approval and Payments Made for the month of March as attached.

(10.2) Proposal to approve the Annual Accounts for the year ended 31 March 2017.

RESOLVED to approve the list of Payments for Approval and Payments Made for the month of March as attached and to approve the Annual Accounts for the year ended 31 March 2017.

- 14. Planning Matters:**

(14.1) 00674

1 Drovers Close, Balsall Common

Cut back canopy that overhangs into property by 1.5m, removing unstable branches on 1 no, oak tree

Resolved to request consideration by the tree officer.

(14.2) 00717

684 Kenilworth Road, Balsall Common, CV7 7HD

Demolish existing single storey garage and erect new games room and gym

Resolved to make no comment.

(14.3) 00738

62, Station Road, Balsall Common, CV7 7FL

Ground floor rear and side extension, plus loft conversion, erect new roof to front porch

Resolved to object on the grounds of over intensification and the development not being in keeping with other properties in the vicinity.

(14.4) 00707

Hazel Place, 202A Station Road, Balsall Common
Erection of 2 no. residential units to ground floor

Resolved to object on the grounds of over intensification, inaccurate and erroneous car park calculations and that the development will further exacerbate the existing parking problem in the village.

(14.5) 00827

2 Welby Gate, Balsall Common, CV7 7FA
20% crown thinning and removal of deadwood throughout the canopy of 1 no. mature oak tree (TPO 528)

Resolved to request consideration by the tree officer.

(14.6) 00839

The Oaks, Balsall Street Balsall Common
Loft conversion, rear and side extensions

Resolved to make no comment.

(14.7) 00847

135 Needlers End Lane, Balsall Common CV7 7AA
Two storey rear extension and single storey rear extension

Resolved to make no comment.

(14.8) 00629

Arden House, 341 Kenilworth Road, Balsall Common
Erect two bedroom flat with garage

Resolved to object on the grounds of over intensification of the site, loss of car parking and concern over drainage issues.

15. Correspondence.

16. Date and Venue of Next Meeting: Wednesday 17 May, 7pm in Westlake room at the Village Hall.

SIGNED Mark Tattum (Chairman) DATE