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Balsall Parish Council Meeting

Approved Minutes of Parish Council Meeting held on Wednesday 14 June 2017 at 7pm in the Westlake Room, The Village Hall, Station Road, Balsall Common CV7 7FF

Minutes

Present: Councillor Mark Tattum (Chairman), Councillor Judy Lea, Councillor Will Heard, Councillor Christina O'Sullivan, Councillor Helen Dean and Councillor Richard Lloyd, Councillor Lionel King, Councillor Sheila Cooper and 5 members of the Public.

- 1. Apologies:** Councillor Marie-Louise Marsden, Councillor Lee Quinney
- 2. Declaration of Interests:** Councillor Judy Lea declared an interest in the U3A as a member of the organisation
- 3. Public Forum**

A member of the public described the difficulty he experienced in accessing the Riddings Hill estate from Lavender Hall to get to Balsall Common Health Centre on Hallmeadow Road in a mobility scooter. There are a number of access points but with barriers that prevent the scooter passing through.
Requested the Clerk to report this to the appropriate agency.

There were a number of concerns expressed in relation to the work done by Virgin Media cabling across Balsall Common village including not re-instating paths and road tarmac to the standard expected, damaging grass verges, not clearing up, inadequate alternative pedestrian access.

Requested the Clerk to write to Bruce Brant, SMBC to request a meeting in conjunction with BCVRA, to re-inforce the view that not a very good job is being done by Virgin Media in Balsall Common village and ask what remedial action will be taken to re-instate to the condition prior to the works being done.

Several overgrown public footpaths were drawn to the council's attention:
Between Kenilworth Road and Lavender Hall Park (M146A)
Between Station Road and Speedwell Drive (M152)
Between Kenilworth Road and Michael Banning House

Requested Clerk to write to SMBC asking that clearance of vegetation takes place. Residents were also encouraged to report obstructed footpaths via the SMBC service Solihull Connect.

4. To approve and sign as a correct record the Minutes of the Annual Parish Council Meeting held on 17 May 2017 and the Minutes of the Extraordinary Parish Council meeting of 31 May 2017 as a true record.

Minutes of Annual Parish Council Meeting held on 17 May 2017 were approved and signed by the Chairman.

Minutes of the Extraordinary Parish Council meeting of 31 May were approved and signed by the Chairman.

5. Matters Arising from the Minutes.

(5.1) The Clerk has received written legal advice concerning the Council's appeal against the Shell garage license for alcohol and overnight snacks sales. In summary the advice is that the appeal is compromised or discontinued at the earliest possible opportunity. The reasons are:

- There was no Police objection and no evidence of disorder relating to the site.
- Shell demonstrates an organised and well conducted operation at numerous sites with a good record.
- The objections received give no specific incidents or evidence recorded of undermining the licensing objectives of public safety or prevent of public nuisance and crime and disorder.
- Only one or two objectors are able to appear in person.

It was resolved to follow the legal advice provided and act accordingly. The item will be on the next council meeting agenda to allow public comment.

(5.2) An assessment of Land Assets held by the Council will be brought to a future meeting.

(5.3) Meeting with Travel for West Midlands to discuss the bus shelter/stop for the 87 bus in Temple Balsall will take place on Thursday 15th June with Councillors Lloyd and Lea attending.

(5.4) Annual Return 2017 Accounting Statement. The completion of Section 2 for the external auditors will contain an amended breakdown of the figures for 'staff costs' and 'all other payments'. The total figures remain unchanged.

(5.5) The Staffing and Communications Committee at their first meeting will address the need for staffing issues to be dealt with in private.

6. Solihull Draft Local Plan – Concept Masterplans

Proposal to delegate to the NDP Committee engagement with lead developers of the Balsall parish housing sites in the Solihull Draft Local Plan

including a shared approach with Berkswell Parish Council for the Kenilworth Road site.

RESOLVED to delegate to the NDP Committee the engagement with lead developers of the Balsall parish housing sites in the Solihull Draft Local Plan including a shared approach with Berkswell Parish Council for the Kenilworth Road site.

7. Proposal to organise a face to face meeting with senior police officers in Solihull to discuss our local neighbourhood policing problems including ASB and drug related incidents.
RESOLVED that the Clerk meets with Sergeant Simon Harrison and PC Mick Lloyd to discuss the issues.
8. Proposal to reinstate the Balsall Parish Council Planning Committee. The level of additional resources this would require were considered and the acceptability of the process currently in place for dealing with planning applications.
RESOLVED to not reinstate the Balsall Parish Council Planning Committee.
9. Proposal to rename the Finance Committee, Finance and General Purposes Committee.
RESOLVED to rename the Finance Committee, Finance and General Purposes Committee
10. PROPOSAL to add Councillor Christina O’Sullivan to the Staffing and Communications Committee.
RESOLVED to add Councillor Christina O’Sullivan to the Staffing and Communications Committee
11. Proposal to add to the remit of the Village Centre Working Party the task of examining solutions to the car parking problems in Balsall Common village.
RESOLVED to add to the remit of the Village Centre Working Party the task of examining solutions to the car parking problems in Balsall Common village.
12. **Grant Application**
To consider for approval a grant application for £1000 made by Balsall Common U3A for the purpose of providing a contribution to the cost of installing a new sound system to support an induction loop at St Peter’s Hall, Balsall Common.
RESOLVED to support the grant application for £1,000 made by U3A on behalf of St Peter’s Hall
13. **Accounts:**

(13.1) Accounts
Proposal to approve the list of Payments for Approval and Payments Made for the month of May

The list of Payments for Approval and Payments made for May were approved.

(13.2) Bank Reconciliation

To sign off bank reconciliation for the period 01.05.17 – 31.05.17

The bank reconciliation for the period 01.05.17 – 31.05.17 was approved.

14. Planning Matters

(14.1) 01392

12 Cedar Wood Drive, Balsall Common, Solihull CV7 7DS

Demolition of a single storey side/rear annex and erection of a single storey side and rear extension together with internal and external alterations

Resolved to make no comment

(14.2) 01323

Airport Radio Beacon Building, Balsall Street, Balsall Common, Solihull

Prior notification to demolish former airport radio beacon building, Balsall Street

Resolved to make no comment

(14.3) 00966

490A Kenilworth Road, Balsall Common, Solihull CV7 7DQ

Change of use to split the site into residential and commercial (B8)

Resolved to request conditions be placed on the hours of use and the type of B8 use allowed. These are to take into account its residential location with regard to noise, a restriction to operate during office hours, only small items to be stored requiring manual lifting, no distribution.

(14.4) 00375

17 Speedwell Drive, Balsall Common, Solihull CV7 7AU

1No Oak Tree (T34) raise crown 6 metres clearance from ground & reduce overall circumference of tree by 3m, removing deadwood. 1No Oak Tree (T35) reduce circumference of tree by 2metres & removal of deadwood

**Resolved to oppose this proposal as the treatment is too severe.
Appropriate proposals put forward by the Tree Officer would be supported.**

(14.5) 01400

179 Station Road, Balsall Common, Solihull CV7 7FG

Two storey side and rear extension, ground floor rear extension, loft conversion with dormer window to rear and new bay window and open porch to the front.

Resolved to make no comment

15. Correspondence

(15.1) Solihull Civic Honours 2017 SMBC request for nominations.

(15.2) WALC Annual Report – agreed to send highlights from the Chairman’s report to reflect achievements in 2016/17.

(15.3) Naming of the lane off Kenilworth Road leading to Harper Fields Care home and new retirement development received from Lisa King, Marketing Consultant – agreed to the request to name the lane Albany Lane.

(15.4) Advice from SMBC Managed Growth Directorate that it is anticipated that Balsall Parish Council’s request for area NDP designation will be reported to Cabinet Member on 18 July 2017.

16. Date and Venue of Next Meeting:

The next meeting of the Parish Council to be held on Wednesday 19 July, 7.00pm in the Westlake Room, Village Hall, 112 Station Road, Balsall Common CV7 7FF

17. PROPOSED to proceed with the meeting in private session and exclude members of the public and press in accordance with the Public Bodies (Admission of Meetings) Act 1960 s1 (2).

Members of the public were excluded at this point.

To consider matters of a confidential nature relating to the management of the Parish Council.

(17.1) Minutes protocol

It was agreed to circulate draft minutes to all Councillors

(17.2) Planning comments submitted by individuals

It was agreed that Councillors making individual planning comments would do so as residents or members of the public.

(17.3) Terminology concerning ‘bringing the council into disrepute’

It was agreed that at points of concern over procedure in meetings, the meeting would be adjourned to clarify and if the point could not be clarified, the agenda item would be deferred.

SIGNED Mark Tattum (Chairman) DATE