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**Approved Minutes of Finance Committee Meeting held on
Wednesday 15 March 2017 in Westlake Room, Village Hall,
Station Road CV7 7FF**

1. **Apologies:** Cllr Sheila Cooper.
2. **Declaration of Interests:** None
3. **To approve the Minutes of the Finance Committee Meeting held on 15 February 2017 as a true record.**

Resolved: To sign as a true record.

4. **Matters Arising:** none
5. **Correspondence:**

SMBC Rangers advising that work was done in Willow Park every 15 days during the contract period. Decision to end SMBC contract and to seek tender from Ian Richard for parks maintenance. Cllr Heard to contact playground inspection company for a direct quote.

6. **Update on Santander Bank Account No: 090150 03894517**

Cllr. Heard confirmed that previous clerk Shafim Kauser has been removed as a signatory on the account. Signatories on this account are now Cllrs. Heard, Tattum and Lea.

7. **Update on Co-operative Bank Account No: 089299 65306244**

Cllr Heard required to submit a new photo for verification at Coop request.

8. Update on HSBC Bank Account 404212 32432765

Cllr Lea to be added as signatory to this account.
Statements of transactions can now be sent directly through the Xero system to bookkeeper improving transparency and financial monitoring.

9. Proposal to make amendments to the Grant Awarding policy in connection with grants of less than £300

Resolved to recommend changes to Full Council

10. To consider the Grant Application from Balsall Common Library.

Resolved to recommend to Full Council to award grant

11. Accounts:

(11.1) Accounts Payable and Paid.

Resolved to recommend to Full Council

(11.2) Bank Reconciliation.

Resolved to recommend to Full Council

12. Date and Venue of Next Meeting:

To be agreed following the appointment of the clerk.

Signed **Will Heard (Chair)**

Date