

## Parish Council of Balsall

**Minutes of the Parish Council Meeting held on Wednesday 15<sup>th</sup> July 2015 at 7.30pm at The Westlake Room, Village Hall, Station Road, Balsall Common**

### **Present**

Cllr Will Heard (Chair), Cllr Raymond Ritchie, Cllr Richard Lloyd, Cllr Elizabeth Macdonald, Cllr Marie-Louise Marsden, Cllr Judy Lea, Cllr Mike Longfield, Cllr Sheila Cooper, Cllr Mark Tattum, Cllr Lionel King and 18 members of the public to include Cllr David Bell, Keith Tindall (Chair, Residents Association), Cllr Don Hitchcock (trustee, Berkswell & Balsall Jubilee Project), Father Peter Thomas (trustee, Berkswell & Balsall Jubilee Project)

**Headings are those set out on the Agenda**

**1. Apologies**

None

**2. Declarations of Interest**

**Pecuniary – None**

**Non-Pecuniary**

**Item 8.2** - Cllr Judy Lea declared a personal interest as Cllr Lea's daughter is a member of the Scouts

**Item 8.3** - Cllr Judy Lea declared a personal interest as she knows Mr Tidy as a personal friend

**Item 11** - Cllr Mark Tattum and Cllr Sheila Cooper declared an interest as members of Fair Flight Path Campaign

**Item 8.1** - Cllr Richard Lloyd and Cllr Mike Longfield declared a personal interest as trustees of Berkswell & Balsall Jubilee Project

**Item 8.1** -Cllr Judy Lea and Cllr Raymond Ritchie declared a conflict of interest as former members of the committee of Berkswell & Balsall Jubilee Project.

**Item 10** - Cllr Richard Lloyd declared a personal interest as Chair of HHAG

Clerk read out the advice given by the monitoring officer regarding declaration of a conflict of interest between the role of councillor and role of a trustee. The monitoring officer advised that the member should not take part in the matter. Cllr Lloyd and Cllr Longfield did not accept that they had to declare a conflict of interest or they should not take part in item 8.1

Chair asked clerk to contact the monitoring officer for confirmation

**ACTION – Clerk to contact monitoring officer**

3. **To approve as a correct record the Minutes of the Annual Parish Council Meeting on 13<sup>th</sup> May 2015 and Extraordinary Meeting held on 3<sup>rd</sup> June 2015**

**RESOLVED** – That the minutes of the Annual Parish Meeting on 13<sup>th</sup> May 2015 and the extraordinary meeting held on 3<sup>rd</sup> June 2015 are approved and the Chair signed these as a correct record

4. **Matters arising from the Minutes**

None

5. **Code of Conduct** – To receive recommendation from the Finance Committee to adopt the attached Code of Conduct and for Councillors to sign

**RESOLVED** – That the Code of Conduct is accepted and adopted by the Parish Council

Chair asked Councillors if they wished to make any further declarations of interest

6. **Standing Orders** – To amend Standing Orders to deal with Code of Conduct

**RESOLVED** – That the Standing Orders are amended to deal with the new Code of Conduct

7. **Public Forum**

Chair advised that as there was quite a lot of business to be dealt with, he understands that some members are here for item 8.1 but in order to ensure that all other business is also dealt with, item 8.1 will be moved to the end of the meeting.

Chair requested comment on any other items on the agenda. Cllr Andrew Burrow made a statement on behalf of Berkswell Parish Council. He advised that Berkswell PC has approved the purchase of noise monitoring equipment at a cost of £1600. Berkswell PC is also in the process of approving a grant policy. Berkswell PC will support the Youth Club at the Jubilee Centre not the Jubilee Centre by way of regular payment

8. **Grant Applications**

8.1. **Jubilee Centre** –. To receive the recommendation from the Finance Committee to award a sum of £960 to the Jubilee Centre pursuant to its main application for Grant Funding

**RESOLVED** – That this item is moved to the end of the agenda

Cllr Richard Lloyd, Cllr Mike Longfield, Cllr Judy Lea and Cllr Raymond Ritchie remained present in the room

Chair read out a statement that is attached to these minutes.

Cllr Mike Longfield disrupted the meeting on a number of occasions. Cllr Longfield was advised that he could not take part unless members of the public were allowed to speak. Cllr Longfield and Cllr Lloyd refused to accept this to be the case and continued to disrupt the Chair whilst he read out the statement.

Clerk referred both Councillors to the Code of Conduct and advice received from the Monitoring Officer. Both Councillors refused to accept the position and continued to disrupt the meeting.

All Cllrs supported the statement and concurred with matters stated.

Chair then opened public forum to allow members of the public and Cllrs with a non-pecuniary interest to speak on the matter.

Members of the public present were attendees of the FIRS coffee morning. No parents of children attending the youth club were present at the meeting.

Discussion took place as to the decision of the Parish Council to reduce funding to the Berkswell & Balsall Jubilee Project. The trustees and some members of the public felt that the Parish Council should continue to fund the Berkswell & Balsall Jubilee project.

The Parish Council provided its reasoning for reducing the funding and its decision to provide grant funding to a range of organisations as well as the Berkswell & Balsall Jubilee Project.

Members of the FIRS coffee morning were concerned at the loss of a venue for the coffee mornings. Councillors invited the FIRS group to make a grant application to support them in finding and funding an alternative venue if this should occur.

The Parish Council invited two members of the public to be nominated to become members of the management committee to provide services to the Berkswell & Balsall Jubilee Project and to become trustees. No members of the public volunteered to take on the role.

Cllr David Bell felt that it would be a shame if the Centre closed and felt that both parties had good intentions.

Councillors asked if SMBC would be willing to support the project even though it is not viable without public funding. Cllr Bell advised that he is speaking to SMBC.

A member of the public who had worked as a volunteer for the Scouts stated that she and other volunteers had worked tirelessly to raise funds. This was part of the work of any charity and she did not see why this should be different with the Berkswell & Balsall Jubilee Project. The need to fundraise is constant and covered the running costs and grants were an additional form of income but cannot be seen to be the only income.

The trustees confirmed that the Centre will close at the end of the month. It was not clear whether the Centre had already closed.

Councillors advised that it was disappointed with the decision of the trustees and the failure to generate income.

Chair closed public forum

Councillors discussed the recommendation of the finance committee. Due to the fact that the centre is closing down, it was felt that the parish council could not make any further payment as the service is clearly no longer to be provided.

**RESOLVED** – That the recommendation of the finance committee is rejected on the grounds that the service is no longer to be provided

8.2. **2<sup>nd</sup> Balsall Common Scouts** – To consider grant application for funding in the sum of £2,075 for the purchase of new tents and ancillary equipment

Cllr Judy Lea did not take part or vote on this item

**RESOLVED** – That a grant for the sum of £2,075.00 is approved

8.3. **Hornets Football Club** – To consider costings provided by the Hornets and approve the additional grant of £750

Cllr Judy Lea did not take part or vote on this item

**RESOLVED** – That a further grant for the sum of £750 is approved

8.4. **Library** – To consider grant application in the sum of £90 for Book tokens and set up costs for reading initiative to increase participation

**RESOLVED** – That a grant in the sum of £90 is approved

8.5. **Berkswell & Balsall Rugby Football Club** – To consider grant application for the sum of £1,900 to install floodlights on the pitches to allow training in the evenings

**RESOLVED** – That a grant in the sum of £1,900 is approved

## 9. Correspondence

9.1. Letter from Solihull MBC – Trading Standards advising that they are available for talks/presentations to increase interaction and involvement with community

**ACTION** – Clerk to invite SMBC Trading Standards for a talk in November. Clerk to liaise with local organisations to arrange a presentation

## 10. HS2

Cllr Richard Lloyd remained present in the room during this item

10.1. Update of meeting with HS2

Cllr Lloyd advised that Additional Provisions had been published. The Closing date for petitioning is 14<sup>th</sup> August. The petition must be delivered in person

10.2. To oppose the Additional Provisions to HS2 Hybrid Bill agree for the working group to submit a response to any amended provisions released by HS2 and/or petition the House of Commons

**RESOLVED** – That Parish Council opposes the Additional Provisions to the HS2 Hybrid Bill and agrees to deposit a petition against the Additional Provisions to the Bill. The Working Group shall review the Additional Provisions and submit a response and or petition to the Amended Provisions

10.3. To agree the appointment of professionals to advise and assist in submitting a further petition

**RESOLVED** - That professionals may be appointed if required to advise and assist in the preparation and submission of a further petition In the absence of professionals, the Clerk is duly authorised to act as agent on behalf of the Parish Council

#### 11. Airport

Councillor Sheila Cooper and Mark Tattum remained in the room but did not vote in the matter.

11.1. To resolve that the Parish Council supports the aims of the Fair Flight Path Campaign  
These are annexed to these minutes

**RESOLVED** – That the Parish Council supports the aims of the Fair Flight Path Campaign

11.2. To resolve to send a letter to the Civil Aviation Authority to take action to implement Government Guidelines with respect to the Airspace Change Proposals from Birmingham Airport

**RESOLVED** – That the Parish Council sends a letter to the Civil Aviation Authority to take action to implement Government Guidelines with respect to the Airspace Change Proposals from Birmingham Airport

11.3. To receive recommendation from the Finance Committee for approval to incur costs up to the sum of £1,500 to hire noise monitoring equipment to monitor aircraft noise at a location in Balsall Common

**RESOLVED** - That the Parish Council incurs a costs up to the sum of £1,600 to hire noise monitoring equipment to monitor aircraft noise at a location in Balsall Common

#### 12. Willow Park –Update from Working Group – Cllr Judy Lea

Cllr Judy Lea advised that the Working Group had not met since the last meeting and will report back at the next Parish Council meeting

#### 13. Website – to approve placing an order for a new website to meet the needs of the Parish Council and increase community engagement

**RESOLVED** – That the Clerk has authority to place an order for a new website to be designed. Clerk to liaise with Cllr Ritchie to obtain details of proposals

#### 14. Reports from Representatives & Committee members

14.1. Airport - No further report

14.2. Neighbourhood Development Plan – No report

14.3. Planning Committee – Chair of Planning Committee advised that a Code is to be developed and additional training requirements identified

14.4. Finance Committee – No report

14.5. Residents Association – Cllr Judy Lea gave a report. There have been thefts of cars but not too many traffic incidents. A permanent barrier will be installed at the library car park

14.6. Lant Trust – No meeting

14.7. Balsall Common Village Hall – No report

**Accounts & Governance**

15. **Training** – To agree minimum training requirements for Councillors and agree that all Councillors shall attend New Councillor training (if they have not done so already) within 6 months and such further courses as are necessary to fulfil their role

**ACTION – Clerk to circulate details of courses and Councillors to attend. Clerk to develop training register**

16. **Accounts**

16.1. **Budget** –To agree Budget as recommended by Finance Committee

**RESOLVED** – That the attached Budget is approved

16.2. **PROPOSAL** - To approve list of Orders to be placed and Payments for Approval and Payments Made

**RESOLVED** – That list of Orders placed and accounts for payment are approved

Item 8.1 was discussed at the end of the meeting. Details are set out above

17. **Date for next meeting** – The next Parish Council Meeting shall be the Parish Council meeting to be held on Wednesday 16<sup>th</sup> September 2015 at 7.30pm at the Westlake Room, Village Hall, Station Road, Balsall Common

There being no further business the Chair thanked everyone for attending and closed the meeting at 21.09pm

Signed..... Dated.....

**Cllr Will Heard**

**Chair**

**Balsall Parish Council**

## Statement of Balsall Parish Council – Balsall & Berkswell Jubilee Project

1. This statement is produced in response to communications sent to the Press by the Trustees of the Balsall & Berkswell Jubilee Project (“the Jubilee Trust”)
2. The Parish Council has seen a copy of an e-mail sent by Mike Longfield in his capacity as Chair of the Jubilee Trust and recent articles
3. Balsall Parish Council has supported the Jubilee Trust and its predecessor for over 10 years and has provided funding in excess of £107,000, principally by way of grant funding [
4. It was envisaged that the Trust would become a self sustaining charity. In fact the opposite has occurred its rental income has decreased yet the Jubilee Trust apparently made no effort to increase its income by fundraising, seeking donations or even applying to other grant funding bodies. Instead the Jubilee Trust increased its request for funding from the Parish Council. This situation cannot be sustained by the Parish Council. Nor is it appropriate for public funds to be given to organisations that are not viable.
5. The Trust has been the principal beneficiary of Balsall Parish Council grant funding each year. Due to the large amount of funding provided to the Trust, the Parish Council has been unable to support other youth organisations in the Parish apart from modest sums mainly to the Hornets Football Club who have received funding of no more than £1,250.00 in any one year
6. The Parish Council is custodian of taxpayers’ money and has to take great care in spending the money raised through Precept to ensure that it benefits all its inhabitants. The Council’s internal auditor advised that the Council must demonstrate that it has taken care in how it spends public money, in particular that there is a process and scrutiny for considering and awarding grants. Following a governance review and audit by the Parish Council and to ensure a transparent process the Council introduced a formal grant application process and policy. This is in line with best practice parish councils across England.
7. The grant application process adopted in March 2014 was known by the Jubilee Trust as 3 Balsall Parish Council Councillors (Cllr Raymond Ritchie, Cllr Judy Lea and Cllr Richard Lloyd) time were the Council appointed representatives on the Trust management board (Cllr Lloyd was the appointed representative of Berkswell Parish Council).

## The Balsall and Berkswell Project Funding Request

8. The Jubilee Trust management committee appear to be seeking to blame Balsall Council for its current shortfall of funds which were a result of its management decisions to double spending between 2013/14 and 2014/15 without first ensuring that it had the income to cover the costs they chose to incur. No formal request for a grant for the year ending April 5<sup>t</sup> 2015 was made until October 2014 **i.e. 6 months into the relevant year and long after the new grant award policy had been introduced.** Even then the request did not comply with the Council’s procedures. The grant application form and guidance based on the new grant procedure was sent to the Trust on October 7<sup>th</sup> 2014.
9. The following features of this policy are relevant here:
  - a. “Applications should be for one off projects for example purchase of equipment however applications for revenue costs will be considered if the organisation can demonstrate the adverse effect on the community due to lack of funds.”

- b. "Applications should normally be for under £1,000. Grants above this figure may be considered if there is a clear plan of how it will be funded after the initial contribution from the Council's grant fund."
10. It took the Jubilee Trust **3 months** to complete the application form and submit it for Balsall Council's approval. This was on January 12<sup>th</sup> 2015 **i.e. 9 months into the relevant year.**
  11. The Jubilee Trust did not comply with the Council grant awarding policy that was supplied to them as they requested a grant of £11,000 well above our new maximum.
  12. Under the new policy this grant application could have been rejected out of hand. This did not happen even though the application did not meet the grant policy of the Parish Council in a number of other respects as well as the amount requested.
  13. The accounts supplied with the application were not clear but they did show that the Jubilee Trust had £21,351.00 in the bank on April 1<sup>st</sup> 2014. Also that in the 3 previous years's the grant funding provided for youth workers had been underspent by £10,730. As the underspent grant had not been returned to the Council it was available to the Jubilee Trust to cover the grant fund request.
  14. The Jubilee Trust was expected to use its assets by letting the Jubilee Youth and Community centre to cover its daily operation. It was disappointing to the Council to see that the rental income had decreased from £5,100 in 2012/13 to just £2,200 in 2014/15.
  15. As a result, the matter was referred to the Finance Committee to review in detail. This review resulted in a number of questions being raised. It was decided that a letter should be sent to the Jubilee Trust asking for more and better information about the Trust's finances, its accounts and sustainability
  16. The letter sent on 12<sup>th</sup> May 2015 made it clear that the Parish Council envisaged that the Jubilee Trust should be self-sustaining.
  17. The Parish Council realised that the information requested in the letter to the Jubilee Trust would take some time to compile. On May 6<sup>th</sup> 2015 the Chair contacted Councillor Lloyd, a Trustee of the Jubilee Trust and suggested that the Trust should make another grant request for "tide over" funding until the main grant application could be considered following receipt of the information requested in the letter
  18. The Chair pointed out that if an emergency application were to be made quickly it could be considered by full council at the scheduled AGM of Balsall Parish Council on May 13<sup>th</sup> 2015.
  19. However, despite this constructive suggestion, no application for tide over funding was received by the Parish Council.
  20. At the AGM on 13<sup>th</sup> May 2015, Cllr Longfield (Chair and Trustee of the Trust) advised that the Trust required urgent funding yet failed to answer why no emergency application had been made or whether any effort had been made to raise funds from other sources.
  21. Balsall Parish Council also sent Mike Longfield details of other funding sources that could be approached.
  22. The completed tide over grant request form was finally received by the Parish Council on May 22<sup>nd</sup> 2015 i.e 18 days after the Chair suggested that a grant request should be made for tide over funding . The grant application was for £5,000 far in excess of the maximum grant envisaged by the grant awarding policy that was in place at that time. At this meeting Mike Longfield (Chair of the Trust) advised that the Jubilee Centre had enough income to cover the running costs and only sought to request the cost of employing a youth worker.



23. An award for grant funding of £2,040.00 was made on 3<sup>rd</sup> June being an extraordinary meeting called to deal with this item and specifically to cover the cost of the youth workers. This was intended to help keep the youth workers in place until September and to allow the Jubilee Trust to decide how it wanted to proceed..
24. During all these meetings, it has been made clear to the Trust that the Parish Council has limited funds available for grants and that it had received applications for grant funding from other local organisations. The Parish Council wished to support other local organisations in addition to the Jubilee Trust. Additionally, it could not provide funds to the Jubilee Trust in circumstances where there appeared to be no effort to increase revenue or participate in fundraising independently of the Council.
25. A response to the letter of 12<sup>th</sup> May was not received until just before the Finance Committee meeting on 10<sup>th</sup> June 2015. This was sent after the Parish Council advised Mike Longfield on June 5<sup>th</sup> that if the response was not received quickly, it would seek to dismiss the application.
26. It is worth noting that this was over two months into the year 2015/16 yet the original grant application was for the year 2014/15 – the delay in considering it being entirely due to the people who are now trying to pressurise the Council by threatening to close the Jubilee youth project on the grounds of lack of funds. They have had over a year to respond to the knowledge that the new grant award policy would give less grant than before and have done nothing to help themselves.
27. The letter was reviewed at the Finance Committee meeting on 10<sup>th</sup> June 2015. The Finance Committee concluded that the information was not clear and no supporting evidence was given. Significantly, there was no business plan to increase income beyond grant funding from Balsall and Berkswell Parish Councils
28. The Finance Committee recommended that a further sum of £960 be awarded to the Trust making the total grant funding of £3,000. This recommendation is now before full Council but Councillors must now ask how they can look on the recommendation favourably now that a press release and other statements have been made by Mike Longfield, Chair of the Jubilee Trust, that centre is to close at the end of the month
29. The reduction of funding to the Trust has arisen because the Council cannot justify spending all the money allotted to grants on one project. There are many other causes that need grants and invariably these applications come from committed community volunteers giving up their time to help youngsters develop character, honesty and integrity.
30. Instead of applying their minds to find alternative funding and generating more income from the local community the management committee of the Jubilee Trust has responded to this reduction in funding by choosing to close down. That is up to the Trust.
31. It is not and never has been the intention of Balsall Parish Council to close the centre or the youth club but the Council cannot fund this forever. In the last ten years Balsall Parish Council has given the Trust over £107,000 and Berkswell Parish Council has given £40-£50,000
32. Balsall Parish Council is disappointed with the Jubilee Trust response and decision to close rather than to look at ways and means of becoming sustainable. The Trust has made it clear that it does not intend to follow the example of other local youth organisations or look to its own fundraising potential, despite the fact that the pursuit of funds to pay for their stated objectives is commonplace for many charities.

33. Balsall Parish Council remains committed to the youth of the Balsall and Berkswell and will continue to invest in projects of benefit to the youth of both parishes. The Council welcomes groups and organisations that can demonstrate such benefits and are prepared to work within the Council's grant awarding policy.

## Accounts for Payment 15.07.15

### For year end 2015/2016

Transac No:	Amount	Cheque Number
50. SMBC (library grant award ) power to encourage use of Facilities)	£140.00	003413
51. Zurich (annual insurance)	£1,600.68	003414
52. Viking (stationery)	£91.15	003415
53. HMRC (PAYE & NI May)	£292.12	003416
54. St Peter's Church Toddler Group (grant s137 LGA 1972	£100.00	003417
55. 53 <sup>rd</sup> Coventry (Berkswell) Group (Scouts) (grant s.19 LGA 1976)	£2000.00	003418
56. Diane Malley (internal audit)	£120.00	003419
57. SMBC (cemetery hedge & bench maintenance – rec grounds remove trampoline)	£1,850.40	003420
58. Berkswell & Balsall Jubilee Project (grant)	£2,040.00	003421
59. Viking (stationery)	£47.46	003422
60. Shoosmiths Solicitors (legal advice)	£	003423
61. Viking (stationery)	£153.43	003424
62. Warwickshire training partnership (course fee)	£30.00	003425
63. Y A Domestic Services (waste collec – rec grounds May)	£200.00	003426
64. Acorn Printing (hi-vis jackets Balsall Festival)	£358.80	003427
65. HMRC (PAYE & NI)	£291.92	003428

66. B D Ball (cemetery mowing – June)	£640.00	003429
67. GNL Handymand (cemetery – treating benches and maintenance)	£352.45	003430
68. Y A Domestic Services (waste collec – rec grounds June)	£200.00	003431
69. B D Ball (mowing cemetery and summer planters)	£1170.00	003432
70. Balsall Common Village Hall (room hire)	£84.00	003433
71. Society of Local Council Clerks (membership)	£179.00	003434
72. Warwickshire Training Partnership (course fees)	£60.00	003435
73. WALC (annual membership 2015/2016)	£1,007.00	003436
74. PC doctor (uk) Ltd (repairs to laptop and anti-virus)	£468.70	003437
75. Royal Leamington Spa Town Council (course fee- SC planning)	£45.00	003438

#### **Direct Debits/Standing Orders**

76. Mainstream Digital (inv- 686489 – line rental & call charges 12/05-11/08)	£63.30
77. Mainstream Digital (inv 68602 – Internet 21/05 – 20/08)	£57.56
78. Fortress (waste collection Cemetery and rec grounds Jun)	£123.70
79. S.Kauser (salary Jun)	£
80. West Midland Pension Fund (contributions plus deficit - Jun)	£369.90
81. Mainstream Digital (inv 691183 – call charges – Jun)	£1.91
82. Fortress (waste collection Cemetery & rec ground July)	£123.70
83. Severn Trent Water (cemetery)	£18.78
84. S.Kauser (salary July)	£

85. West Midland Pension Fund (contribution plus deficit July) £369.90

**Invoices Raised**

Cemetery Inv No's 2015/2016 1-4 £2,175.00

**Orders Placed**

Clean and tidy bus shelter outside Lady Katherine Leveson School and Station Road - £20 per hour  
GNL Handyman

Repair gatepost at Willow Park – SMBC – cost TBA

Repair laptop and install anti-virus – PC doctor (UK) ltd

To purchase computer, printer and ancillary equipment and software – cost approx. £2,500

Deal with moles at Cemetery – Pied Piper Pest Control - £350 plus VAT

Mentoring for CILCA – WALC - £25 per hour

**Income Received**

Cemetery – various £2,065.00

Budget Heads	Actual Spend 2014/15	Variance 2014/15 (B-S)	Budget 2015/16	Revised Budget 2015/16
Clerk Salary	21,896.00	7,104.00	29,000.00	25,000.00
Councillors Allowances	1,663.62	1,236.38	2,500.00	3,150.00
Chairmans Allowance	incl above		400.00	397.00
Training	261.00	739.00	1,000.00	1,000.00
Expenses	58.10	241.90	300.00	300.00
<b>Personnel Sub-total</b>	<b>23,878.72</b>	<b>9,321.28</b>	<b>33,200.00</b>	<b>29,847.00</b>
Off site - Storage (Arden)	1,080.00	120.00	1,200.00	1,200.00
Insurance	1,565.86	3,434.14	5,000.00	1,600.68
Telephone/postage/IT/ Website	640.13	359.87	1,000.00	2,000.00
Office Premises	0.00	9,000.00	9,000.00	9,000.00
Stationery	312.41	87.59	400.00	500.00
IT Software/hardware	441.40	58.60	500.00	1,000.00
Room hire	238.00	462.00	700.00	700.00
Subscriptions/Licences	263.00	837.00	1,100.00	1,200.00
General maintenance	60.00	940.00	1,000.00	1,000.00
Office furniture/equipment	423.36	76.64	500.00	500.00
Steering group/Chadwick PC	1,666.66	-1,666.66	0.00	0.00
<b>Admin Sub-total</b>	<b>6,690.82</b>	<b>13,709.18</b>	<b>20,400.00</b>	<b>18,700.68</b>
Legal Advice	1,986.00	3,014.00	5,000.00	5,000.00
Planning Consultants	300	-300.00	0.00	3,000.00
Audit/Risk Management/ Governance	785.00	3,215.00	4,000.00	4,000.00
Other professionals	2,420.00	-2,420.00		4,000.00
<b>Prof Services Sub-total</b>	<b>5,491.00</b>	<b>3,509.00</b>	<b>4,000.00</b>	<b>16,000.00</b>
Grounds Mtc/pest control	6,412.06	2,587.94	10,450.00	10,450.00
Rates	562.91	1,637.09	2,200.00	750.00
Refuse collection	879.52	520.48	1,400.00	1,200.00

Furniture	70.00	680.00	750.00	1,500.00
Capital Loan repayment	0.00	0.00	0.00	0.00
Stationery	0.00	200.00	200.00	200.00
Administration	1,403.00	-1,403.00	0.00	0.00
General maintenance	60.00	-60.00	0.00	1,000.00
<b>Cemetery sub-total</b>	<b>9,387.49</b>	<b>4,162.51</b>	<b>15,000.00</b>	<b>15,100.00</b>
Grounds Maintenance	3,581.40	-581.40	3,000.00	4,000.00
Safety Inspections	2,774.59	-1,274.59	1,500.00	3,000.00
Repairs and maintenance	3,158.90	-2,158.90	1,000.00	4,000.00
Litter and waste collection	2,762.97	-262.97	2,500.00	3,000.00
Major repairs/upgrading equip	0.00	2,000.00	2,000.00	2,000.00
<b>Recreation sub-total</b>	<b>12,277.86</b>	<b>-2,277.86</b>	<b>10,000.00</b>	<b>16,000.00</b>
Village planting	972.20	27.80	1,000.00	1,200.00
Xmas	5,266.20	-1,766.20	3,500.00	6,000.00
Bus shelters	0.00	1,000.00	1,000.00	1,000.00
<b>RSRoW sub-total</b>	<b>6,238.40</b>	<b>-738.40</b>	<b>5,500.00</b>	<b>8,200.00</b>
Annual Maintenance	0.00	400.00	400.00	0.00
Repairs and Maintenance	293.48	-293.48	0.00	0.00
System upgrade	0.00	0.00	0.00	0.00
Phone line	218.74	-218.74	390.00	390.00
<b>CCTV sub-total</b>	<b>512.22</b>	<b>-112.22</b>	<b>790.00</b>	<b>390.00</b>
<b>Grants</b>				
Balsall Common Village Hall	1,000.00			
Balsall Common Group – hire of village hall	50.00			
Royal British Legion	25.00			
Football club	0.00		0.00	2,000.00

Jubilee Centre	0.00		0.00	2,040.00
Library summer activities	140.00			140.00
St Peter's toddler Group				100.00
Berkswell Scouts				2,000.00
Library reading scheme			0.00	90.00
Scouts			0.00	2,075.00
Berkswell & Balsall Rugby Club				1,900.00
<b>Grants sub-total</b>	<b>1,215.00</b>	<b>12,035.00</b>	<b>13,250.00</b>	<b>11,235.00</b>
<b>B-B NDP sub-total</b>				<b>5,000.00</b>
<b>CE Sub-total</b>	<b>3,416.41</b>	<b>-3,416.41</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Expenditure</b>	<b>69,107.92</b>	<b>36,192.08</b>	<b>102,140.00</b>	<b>117,487.68</b>
Less income			15,000.00	15,100.00
<b>Total</b>			<b>87,140.00</b>	<b>102,387.68</b>
<b>Expenditure from Reserves</b>				
Pension Deficit				1,000.00
CCTV new system				23,000.00
Costs (Chadwick PC)				0.00
CE Legal Costs				10,000.00
<b>Reserves Total</b>				<b>34,000.00</b>