



287/289 Kenilworth Road, Balsall Common CV7 7EL
Telephone: 01676 535679 (Answering Machine)
Email: balsallparishcouncil@gmail.com
Web: www.balsallparishcouncil.org

Balsall Parish Council Meeting

**Approved Minutes of Extraordinary Parish Council Meeting held on Tuesday
22 August 2017 at 7pm in the Westlake Room, The Village Hall, Station Road,
Balsall Common CV7 7FF**

Minutes

Present: Councillor Mark Tattum (Chairman), Councillor Judy Lea, Councillor Will Heard, Councillor Christina O'Sullivan, Councillor Helen Dean, Councillor Sheila Cooper, Councillor Marie-Louise Marsden, Councillor Lionel King and approximately 8 members of the Public.

1. Apologies: Apologies were received from Councillor Richard Lloyd.

2. Declaration of Interests

Councillor Mark Tattum declared an interest in item 13.10.

3. To approve and sign as a correct record:

The Minutes of the Parish Council Meeting held on 19 July 2017 were amended to correct a numbering error and an omission for item 11.2 was added:
"11.2 Willow Park working group report item deferred."

It was resolved to accept these amendments and the Minutes of the Parish Council Meeting held on 19 July 2017 were signed as a true record.

It was proposed to amend the Minutes of the Parish Council Meeting held on 16 August 2017 as follows:

Councillor Lionel King was not present for the meeting.

Councillor Helen Dean proposed that two points should be added namely:

“Due to disruption to the business agenda, representatives from Virgin Media who were present for item 6 of the agenda, made their apologies which were accepted and they left the meeting prior to its adjournment.

Due to the suspension of the meeting, members of the public who attended the meeting to make comment regarding planning matters at agenda item 14 were unable to do so. These matters will be dealt with at the next available Parish Council meeting.”

It was resolved to accept these amendments and the Minutes of the Parish Council Meeting held on 16 August 2017 were signed as a true record.

4. To receive an update on the progress of resolutions of the meeting held on 19 July 2017.

The Clerk reported that the refurbishment of the Jubilee Centre supported by the Parish Council was progressing well with the work now contracted to complete in September before the Centre launch event in early October.

Birmingham International Airport Consultative Committee report is on the agenda.

Councillor Mark Tattum informed the meeting that the contents of a meeting with Anne Brereton, Director Places, SMBC held on 27 June to discuss the Draft Local Plan have been converted into an article for the Bugle, to be published shortly. As a consequence, it was not read out.

5. Proposal to purchase from SMBC additional Christmas lights and install associated electricity supply for £15,656.

- 500 LED Christmas lights for tree outside dentist
- Electricity supply for tree lights outside dentist
- 700 LED Christmas lights for tree outside Atkinson Stilgoe
- Final connection to electricity supply from Atkinson Stilgoe
- Refurbish existing light feature on island lamp column
- Four new features to lampposts on Kenilworth Road
- New electricity supply and timers for lampposts on Kenilworth Road

Annual installation costs for the Christmas Lights of £4,646 will increase to £5,218.

Resolved to agree to purchase from SMBC additional Christmas lights and install associated electricity supply for £15,656.

6. Proposal to add Councillor Christina O’Sullivan to the membership of Finance and General Purposes Committee.

Resolved to add Councillor Christina O’Sullivan to the membership of Finance and General Purposes Committee.

7. Proposal to agree to the recommendation of Finance and General Purposes Committee to increase the maximum limits in Financial Regulations 4.1 and 4.5 (Budgetary Control and Authority to Spend) of revenue items from £2,000 to £3,000.

Councillor Will Heard (Chair F & GP Committee) explained the reasoning was to enable revenue expenditure that occurred at short notice to be at a more realistic level.

Resolved to agree to the recommendation of Finance and General Purposes Committee to increase the maximum limits in Financial Regulations 4.1 and 4.5 (Budgetary Control and Authority to Spend) of revenue items from £2,000 to £3,000.

8. **Proposal** to accept the recommendation of Finance and General Purposes Committee and mandate that committee to investigate the charges made for annual playground inspections levied by SMBC in 2016 and to consider making a challenge.

Resolved to accept the recommendation of Finance and General Purposes Committee and mandate that committee to investigate the charges made for annual playground inspections levied by SMBC in 2016 and to consider making a challenge.

9. **Proposal** to accept the recommended changes of Finance and General Purposes Committee to the Cemetery Fees and Regulations effective 1 September 2017.

It was confirmed that the Cemetery fees would remain at the same level but there needed to be amendments to accommodate the pre-purchase of burial or cremation plots, charge for replacement of memorials, benches and scattering of ashes and erecting a plaque on the Memorial Wall.

Resolved to accept the recommended changes of Finance and General Purposes Committee to the Cemetery Fees and Regulations effective 1 September 2017.

10. **To receive the following reports:**

(10.1) Birmingham International Airport Consultative Committee

Councillor Mark Tattum reported as the council's representative on the Birmingham International Airport Consultative Committee. As the Airport is to dramatically increase night flights, in February the Parish Council wrote to Solihull MBC to request that the s106 agreement to a night flight level of 4% or lower be realised. The Airport has indicated that this is going to be very difficult to achieve and has business loss implications.

The Consultative Committee also wrote to SMBC to indicated that it did not feel that the Airport was keeping to the spirit of the s106 agreement ie to move to 4% or lower as soon as is practicable after the opening of the new runway (2014).

The Consultative Committee has set up a sub group with representatives from organisations south of the airport. In recent meetings this group has discussed with the Airport a more sophisticated way of reducing noise from night flights. At a meeting today, although not reaching a conclusion, there was a feeling that the airports suggestions for using quota limits on the noise level of aircraft and

a shorter night-time period (11.00pm-5.00am) would not adequately reduce night time noise. The airport has stated that they would like to remain at 5% night flights. Lower than expected overall flights mean that the night time proportion remains at this higher percentage. Additional information has been requested from the Airport relating to the capacity of the terminal every hour and the Airport's growth plans.

When a final decision between the Airport and SMBC is made, the Consultative Committee will be informed and this will be brought back to the Parish Council.

It was agreed to check the precise wording of the s106.

(10.2) Willow Park Working Group

Councillor Heard read out a report for Willow Park which summed up the significant actions to date in engaging community members, assessing problems, identifying potential solutions and ranking these.

Problems include intimidation and vandalism caused by young people; noise from the basketball/multiuse court due to its proximity to dwellings; poor useage of the park generally; incidents of suspected drug use and other illegal activity.

Solutions have been pursued by a local action group who have contacted the council as well as reported ASB.

Potential areas for improvement building on the strengths of the park include wildlife areas, connection to the rural edge of Balsall Common and the number of trees.

With an allocation of £40,000 to spend, the working group aim to identify ways to update facilities and make it more attractive to Balsall parish residents; find ways of involving the community in that process and to make recommendations to the Parish Council for the way forward.

Since 25 March 2017 a number of local people have responded (14) and after a consultation group met for discussion, 3 local people are now part of the working group. Subsequent meetings of the working group have resulted in a ranking the 20+ options generated at the consultative meeting.

The key actions that are favoured for more exploration are:

- Install keepfit equipment for adults, possibly also for children
- Scrub area to right of main entrance should be cleared, trees remaining, to discourage intimidating behaviour
- Install cctv for children's play area, possibly moving the multiuse court elsewhere
- Install gates to stop motorbikes and other wheeled vehicles.

The working group are currently looking at volunteer assistance, individuals and organisations, to address the scrub clearance.

The Lily Mae Foundation has been approached to consider diverting the Fun Run through the park in 2018 and a formal meeting should be held by the Foundation to consider. This event could be supplemented by other park activities.

11. Accounts:

(11.1) Accounts

Proposal to approve the list of Payments for Approval and Payments Made for the month of July 2017

The list of Payments for Approval and Payments made for the month of July 2017 were approved.

(11.2) Bank Reconciliation

To sign off Bank Reconciliations for the period 01.07.17 – 31.07.17

The bank reconciliation for the period 01.07.17 – 31.07.17 was approved.

12. Public Forum

Public forum comments specific to the planning matters being discussed were invited at this stage, none were made.

13. Planning Matters

(13.1) 01500

Brook Farm, Meer End Road, Meer End, Solihull

Replacement dwelling

Resolved to make no comment as the application has already been determined by SMBC.

(13.2) 01318

702 Kenilworth Road, Balsall Common, Solihull CV7 7HD

Single and two rear, front and side extensions to the existing property, including a new triple garage, replacement outhouses, associated alterations and landscaping.

Resolved to object on the basis that a large garage is proposed to be built in front of the current building line which will cause a precedent in adversely affect the streetscene.

(13.3) 01845

68 Kenilworth Road, Balsall Common, Solihull CV7 7EX

Erect a pre-galvanised profiled light steel frames workshop/garage building with apex roof pitch roof. Length 10m x gable width, eaves height 3.5m, ridge height 4.1m. Panels colour green. 1m away from boundary at the bottom of garden.

Resolved to object because of the inappropriate appearance and location of this proposal.

(13.4) 01837

Goat House Cottage, Goat House Lane, Balsall Common, Solihull

Erect new double garage

Resolved to make no comment.

(13.5) 02058

65 Balsall Street East, Balsall Common, Solihull CV7 7FQ

Demolition of existing conservatory and erection of a new rear and side single storey extension to create a kitchen and dining room extension plus new bedroom and ensuite bathroom plus internal alterations and repositioning of existing boundary screen brick wall.

Resolved to make no comment.

(13.6) 02004

Land of previous Trevina, Honiley Road, Balsall Common, Solihull

New dwelling to reinstate previously demolished dwelling

Resolved to make no comment.

(13.7) 02054

7 Tudor Close, Balsall Common, Solihull CV7 7PU

Resubmission of planning approval PL/2016/03094/VAR to erect a detached 2 No. bedroom dormer bungalow. Amendment sought for an additional fixed and obscure window to rear elevation.

Resolved to object on the basis that a previous application approved on 24 May 2017 expressly prohibited the placement of a window in the end gable. The circumstances that caused this restriction to be placed have not changed ie the protection of the residential amenities of adjacent dwellings. If a window is now permitted it should be fixed, obscured and of a small size.

There is concern that an inappropriate outcome is being pursued through incremental change.

(13.8) 02075

391 Kenilworth Road, Balsall Common, Solihull CV7 7DL

Single storey front extension

Resolved to make no comment.

(13.9) 02096

114 Kenilworth Road, Balsall Common, Solihull CV7 7EX

1 No. ash tree (*Fraxinus excelsior*) (T10) 20% crown reduction, 20% pull back of tree and removal of dead wood

Resolved to request referral to the tree officer.

(13.10) 02098

4 Blythe Avenue, Balsall Common, Solihull CV7 7GN

Single storey extension to rear providing new kitchen/diner space and replacement of flat roof rear dormers with pitched roof.

Councillor Judy Lea took the Chair for this agenda item as Councillor Mark Tattum had declared an interest and took no part in the consideration of this item.

Resolved to make no comment.

Councillor Mark Tattum rejoined the meeting as Chair.

(13.11) 02120

6 Wootton Green Lane, Balsall Common, Solihull CV7 7EZ

Demolition of existing conservatory and erection of new single storey kitchen/dayroom extension

Resolved to make no comment.

(13.12) 02147

6 Hawkswood Drive, Balsall Common, Solihull CV7 7RD

Single storey hobby room extension to rear of detached garage and single storey kitchen/utility room extension to the side and rear elevations

Resolved to make no comment.

14. Planning applications received after agenda compiled.

There were no applications to consider.

15. Correspondence

There was no correspondence to report.

16. Public Forum

Points were made by members of the public and responses provided as follows:

Regarding Balsall Parish displays in the library, there was concern that this may not have a great reach. Use of the Communicator was offered.

It was explained that the parish assembly had been set up to discuss and get comments on these issues but this had been limited on that evening so display in the library is another opportunity for the topics to be aired and comments slips completed.

Use of the Communicator was also offered as a means to provide feedback.

Concern that the NDP (Neighbourhood Development Plan) is not appearing as a council agenda item.

The NDP committee was set up in December 2016, with the area designated in July 2017 by SMBC. There will be an NDP Committee meeting to inform of plans to progress the NDP as soon as the preparation work is complete.

Reporting back from a meeting with Anne Brereton, SMBC on the Solihull Draft Local Plan was considered important.

It was confirmed that an article reflecting the discussion will be in the next edition of the Bugle.

17. Date and Venue of Next Meeting:

Wednesday 20 September, 7.00pm in the Westlake Room, Village Hall, 112 Station Road, Balsall Common CV7 7FF

SIGNED Mark Tattum (Chairman) DATE