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Minutes of Parish Council Meeting

Minutes of the Parish Council Meeting held on Wednesday 28 September 2016 at 7.30 pm at the Westlake Room, Village Hall, Station Road, Balsall Common.

Present: Cllr. Mark Tattum (Chair), Cllr. Will Heard, Cllr. Judy Lea, Cllr. Sheila Cooper, Cllr. Marie-Louise Marsden, Cllr. Lionel King, Cllr. Richard Lloyd and 5 members of the public.

Headings are those set out on the Agenda:

1. **Apologies:** Received from Cllr. Raymond Ritchie

2. **Declarations of Interest:**

Dispensation as previously granted to Cllr. Richard Lloyd

3. To approve Minutes of Parish Council Meetings:

(3.1) 13 July 2016

(3.2) Extraordinary Meeting - 15 August 2016

Resolved

4. **Matters Arising:**

13 July 2016

(5.5) Arrange a meeting with Bruce Brant to discuss overgrown hedges in the Parish

(12) Village Centre Group to consider potential changes to guard rails at Kenilworth Road/Station Road unction.

(14) Cllr Lloyd to contact David Keaney for update on PRW through car park at Partco/Lea Francis House.

- (15) PC received final confirmation of Police Shop closure from West Midlands Police Estates.
- (17) Cllrs Tattum and Marsden inspected the completed work on new entrance gates at the cemetery.

5. **Public Forum:**

Hannah Smith a local resident, mobility scooter user and Mum to an assistance dog gave the Parish Council a short talk on how she is affected by the lack of enforcement of legislation and disabled access to shops. In addition she described the difficulties she encounters every day with overgrown hedges, drop kerbs and vehicles parked illegally on pavements which prevents safe passage for disabled, blind and other restricted mobility users. She explained vividly how demoralising it all is. Hannah explained she met with an SMBC representative who deals with disabled access. Hannah is away at University until Christmas and has promised to keep in touch with the PC.

6. **Correspondence:**

- (6.1) Footpath diversion notice received and posted.
- (6.2) A red telephone box for installation at Oakley is included in the SMBC Ward Plan. Balsall PC unaware of any request being made.

7. **Proposal to sign Tenancy Agreement for a 3 Year period:**

Resolved to sign a Tenancy Agreement with Pauline Westwood for a 3 year period.

8. **Grant Applications:**

(8.1) **Heart of England School:**

Resolved to approve grant application in the sum of £3,000.
Resolved to encourage the H of E School to reapply in Spring 2017

(8.2) **Jubilee Centre:**

Resolved to approve grant application in the sum of £1,500

Resolved to attach the following conditions:

- (a) That the grant monies be accounted separately from other income and only used for the digital strategy project.
- (b) That a copy of the account be provided to the Parish Council after 6 months.
- (c) That monies not spent on the project within 6 months shall be returned to the Parish Council.

(d) That the Parish Council shall publicise the grant awarded.

9. **To Amend NatWest Bank Mandate:**

Resolved to accept the recommendation of the Finance Committee that the authorised signatories in the current mandate for the account detailed in Sec.2 of the NatWest Bank form NWB50047 (Unincorporated Club, Society or other Community Organisation Mandate) be changed in accordance with Sec. 6 of that form by adding Councillors Mark Tattum and Will Heard to the list of authorised signatories and that the current mandate will continue as amended.

10. **CCTV Update:**

Berkswell Parish Council confirmed they have resolved to contribute £5,000 towards the capital cost of the CCTV in Balsall Common. In addition they have resolved to pay £1,000 towards the annual running costs.

There are outstanding issues to be resolved. Cllr. Tattum to meet with contractor on 10 October 2016.

11. **Local Plan:**

(11.1) **Resolved** that following publication of the Draft Local Plan by SMBC Balsall Parish Council will respond to the formal consultation on behalf of Balsall Parish.

(11.2) **Resolved** to reinstate the Local Plan Working Group comprising Cllrs. Mark Tattum, Will Heard and Sheila Cooper.

12. **Continuous Haul Route:**

Resolved that the HS2 Working Group comprising Cllrs. Mark Tattum, Richard Lloyd and Sheila Cooper focuses on working with SMBC and HS2 Ltd to bring about legally binding assurances that HS2 Ltd confirm the use of a continuous haul route to eliminate the need for construction traffic to drive through Balsall Common.

Resolved to work , wherever possible, with Dame Caroline Spelman MP to bring about the above.

13. **NDP Committee Presentation of Report on the Site Exhibition:**

(13.1) Report on Site Exhibition:

Resolved to accept the Site Exhibition Report

Bound copy of the report to placed in the Library.

Copy of Report to be sent to Roger Monkman at the Bugle. Ask for a summary to be published in the next issue.

- (13.2) To Agree recommendation from the NDP Committee to change the Terms of Reference

Resolved to accept recommendation

- (13.3) To consider the NDP Committee Proposal to elect Councillor David Bell to the position of NDP Chairman.

Resolved to accept Proposal

14. **Planning Matters:**

- (14.1) To approve the Minutes of Meeting 11 August 2016

Approved

- (14.2) To approve the Minutes of Meeting 14 September 2016

Approved

- (14.2) Proposal to write to Lawrence Osborne of SMBC to question the suitability of the Water Risk Assessment Report for the Kenilworth Road Sites in demonstrating the 'door step play areas' are safe for children.

Resolved - in addition resolve to ask about the loss of affordable housing on the site and the consequential 106 Agreement payments.

- (14.3) Proposal to write to SMBC Planning to object to their plan for a 23 day decision making turn round of planning applications which prevents Balsall Parish Council from responding to all planning applications.

Resolved

To ask SMBC to specify rule and whether it is statutory or non-statutory.

15. **Planning Applications:**

- (15.1) APP/Q4625/W/16/3155025

Town and Country Planning Act 1990 Appeal under Section 78
Hawkshurst Moor Farm, Broad Lane, Berkswell

Erect an 8.5 MW Photovoltaic solar farm and associated Infrastructure.

Resolved: To object on behalf of Balsall Parish Council

Resolved: To write to SMBC to ask why Balsall PC had not been notified.

(15.2) **PL/2016/02289/PPFL**

Goat House Cottage, Goat Lane, Balsall Common

Resolved to reiterate the comments made in the Planning Committee Meeting Minutes of 24 February 2016 (PL/2015/53005/MINFDW).

Comment: The Parish Council would only support the development on condition that the land upon which the properties are to be demolished is returned to Green Belt and is not subject to any development.

(15.3) **PL/2016/02263/DIS** - 6 September 2016

Truggist Hill Farm, Truggist Lane, Berkswell

Discharge conditions 3,5,6,8 and 9 on Approval PL/2016/01233/PPFL

PL/2016/02236/VAR

Variation of condition 1 on approved planning application PL/2016/01233/PPFL to increase height of the industrial building by 500mm and amend fenestration.

Resolved to write to Lawrence Osborne, the Case Officer SMBC, with objection to latest planning variation.

Cllr. Lloyd to follow up on complaint, discharge conditions, flooding and oversized traffic issues with SMBC

(15.4) PL/2016/01901/MINFHO

Farleton, Fernhill Lane, Balsall Common CV7 7AN

Demolish existing detached garage and utility and replace with ground floor extension.

Resolve to make no comment

(15.5) PL/2016/01435/NONMC

179 Station Road, Balsall Common CV7 7FG

An amendment is sought to move side wall to provide external passage on approved application 2015/52

Resolve to make no comment.

16. **To agree to proceed with the meeting in private session and exclude members of the public and press in accordance with the Public Bodies (Admission of Meetings) Act 1960 s.1(2).**

To consider matters of a confidential nature relating to the management of The Parish Council.

Resolved to continue the Parish Council Meeting in private session

(16.1) Update on handover from Clerk.

Resolve to discharge the outstanding issues surrounding the handover from the Clerk.

(16.2) Proposal to form a Committee of Proper Officers to manage Clerk Duties.

Resolved that Cllrs. WH and SC (Proper Officers) replace Cllr. RR on the Staffing Committee.

Resolved to agree new terms of reference for the Staffing Committee.

ACTION: MT to request handover of Staffing Committee Files from Cllr. RR

17. **The date for the next Meeting:**

The next Parish Meeting shall be held at 7.30 pm. on Wednesday 19 October 2016 at the Jubilee Centre, Station Road, Balsall Common.

There being no further business the Chair thanked everyone for attending and closed the meeting at 9.45 pm

Signed:

Dated:

Councillor Mark Tattum
Chairman Balsall Parish Council

