

Clerk's Report – 18th March 2013

1. Meeting with contractor (17th Jan) to discuss Cemetery and obtain quotes for hedge cutting and maintenance of lower part of Cemetery
2. Meeting with Balsall Common, Library manager and discussing various issues in particular support for summer activities for local children
3. Arranging for the installation of Memorial bench at Library
4. Meeting with Park Rangers to walk around various recreation grounds and following up annual inspection reports
5. Receiving notice of damage caused to equipment at recreation grounds – Chadwick End and Willow Park and instructing repairs to be undertaken
6. Meeting with Neighbourhood Co-ordinator to discuss current issues and future projects
7. Arranging for Planters at roundabout to be installed and planted
8. Arranging and co-ordinating litter pick in village on 16th and 17th March 2013
9. Review of recreation grounds and recommending that a report is prepared to undertake consultation with residents
10. Finalising draft budget for discussion
11. Dealing with maintenance and repair issues at Chadwick End Village hall
12. Dealing with insurer and obtaining statements following notification of potential negligence claim
13. Finalising end of year Pension data
14. Preparing for internal audit
15. Arranging for Compost bin to be built at Cemetery to deal with green waste and for Hedge to be cut
16. Assisting with Bugle article