

## Parish Council of Balsall

### **Minutes of the Parish Council Meeting held on Monday 10<sup>th</sup> September 2012 at The Jubilee Centre, Balsall Common**

#### **Present**

Cllr Ian Hedley (Chair), Cllr Lucas, Cllr Ritchie, Cllr Lloyd, Cllr Judy Lea, Cllr King, Cllr Hope, Cllr Longfield, and 8 members of the public to include, Cllr Graham Lock (Chair, Berkswell Parish Council), Cllr Don Hitchcock (Berkswell Parish Council) and David Felthouse (Chair, Residents Association)

#### **Headings are those set out on the Agenda**

##### **1. Apologies**

Cllr Money and Cllr Trudi Thomson and Cllr Peter Lea

Cllr Mike Longfield asked if he could make a statement before the meeting continued. The Chair agreed. Cllr Longfield referred to the Code of Conduct case against Cllr Longfield, Cllr Hope and Mr Patrick Nash. A hearing took place earlier today. The decision made at the hearing was read out by Cllr Longfield. The individuals were all found to be in breach of the Code of Conduct and sanctions imposed. Cllr Longfield verbally tendered his resignation from the Parish Council. The Chair thanked Cllr Longfield for his long service. Cllr Longfield left the meeting.

Cllr James Hope then made a statement advising that he had been disqualified for one year. Cllr Hope advised that he does not think that he will come back to sit on this Parish Council. Cllr Hope left the meeting.

##### **2. Declarations of Interest**

None

##### **3. To approve as a correct record the Minutes of the Parish Council Meeting on Monday 20<sup>th</sup> August 2012**

The Minutes of the Parish Council Meeting held on 20<sup>th</sup> August 2012 were approved as a correct record and signed by the Chair

##### **4. Matters arising from the Minutes**

None

## 5. Public Forum

It was resolved to suspend Standing Orders to allow public participation to be brought forward.

Cllr Hitchcock advised that in his capacity as Berkswell representative for joint working, he has put forward ideas to Cllr Ritchie, the Balsall Parish Council representative. Cllr Ritchie thanked Cllr Hitchcock and informed that he would be in touch.

A resident requested that the grass around Chadwick End Village Hall requires cutting. Clerk confirmed that this will be undertaken.

Mr Deanshaw advised the Parish Council of the route Sainsbury's delivery trucks are taking to get to Dorridge. He questioned whether this had been approved without consultation. These trucks are having a significant effect on the traffic.

Mr Deanshaw also registered concern over the projected 2<sup>nd</sup> runway at Birmingham airport. A review of airport capacity will take place. Chair explained the current position regarding airport expansion. It was agreed that the joint working group dealing with the environment shall add Air Quality as a factor to be considered.

Mr Deanshaw also advised that he had small Oak trees that he would like to donate for the Cemetery.

Mr Nash asked that it is recorded that a request for records has not been met and does not appear in the Minutes for the last Parish Council meeting.

Mr Nash wished to talk regarding item 9 of the Agenda. Chair advised that information had been circulated and would be discussed tonight.

Mr Deanshaw asked if the Parish Council would consider the possible use of the building behind the Co-op. The recent planning application has been refused.

Mr Nash stated that the Minutes of the last meeting did not record matters raised by him. Clerk was asked to minute these items. The following items were discussed by Mr Nash at the Parish Council meeting held on Monday 20<sup>th</sup> August 2012:-

- i) In relation to the Governance Review, Mr Nash stated that the letter sent out by SMBC refers to West Ward not Chadwick End and therefore this created confusion. Chair advised that Mr Nash's own letter to residents referred to West Ward. The Parish Council does not believe there is any confusion by the reference to West Ward.
- ii) Mr Nash advised that he had asked to see the invoices. Clerk advised that she had replied to Mr Nash and the Accounts were at the library.
- iii) Mr Nash demanded that the fencing put up in the play area at Chadwick End be removed and that the Clerk should not attend to matters relating to Chadwick End. Mr Nash maintained that the Chadwick End Village Hall Management Committee was responsible for Chadwick End. Chair advised that Mr Nash had no locus to make the demands that he was making.

## 6. Correspondence

- 6.1. Communication from resident advising of lack of bicycle stands in the village  
It was agreed that the Clerk will investigate obtaining additional bicycle stands
- 6.2. E-mail from SMBC reminding Councillors to Register Interests with SMBC
- 6.3. E-mail from SMBC regarding PING initiative  
It was agreed that the Parish Council would like to support this initiative

## 7. Recreation Grounds

- 7.1. **PROPOSAL** – To consider and agree that SMBC will maintain the play areas in the interim until completion of tender process  
**RESOLVED** – That SMBC shall maintain the recreation areas in the interim

## 8. Cemetery

- 8.1. **PROPOSAL** – That the advice of SMBC is followed to deal with maintenance of the Cemetery to bring it up to a reasonable standard.  
**RESOLVED** – That the advice of SMBC is followed and SMBC shall deal with maintenance of the lower section of the Cemetery to bring this to a reasonable standard.
- 8.2. **PROPOSAL** – That a compost store is built in a designated area for green waste  
**RESOLVED** – To build a compost store in a designated area for green waste

## 9. Chadwick End Village Hall – Financial information

Financial information relating to the Trust property held by the Parish Council was presented to Councillors for 2011/2012  
**RESOLVED** – That the Parish Council obtains legal advice in connection with the outstanding accounts

## 10. Reports from Committees

- 10.1. HS2  
A report was given by Cllr Lloyd. The working party are continuing to meet. A letter has been sent to SMBC.
- 10.2. Birmingham Airport  
Cllr Lloyd provided a report following Cllr Longfields's resignation. 2 meetings had taken place, the Consultative Committee and the Airspace focus group – public consultation to take place in November giving draft proposals of the new route.
- 10.2.1. Joint Working with Berkswell – **PROPOSAL** – Investigate joint working with Berkswell on a Neighbourhood Plan  
**RESOLVED** – To produce a Neighbourhood Plan and work jointly with Berkswell Parish Council

## 11. Role of the Clerk and Responsibilities

The Clerk outlined the nature of her role. Clerk advised that all matters of an administrative nature should be undertaken outside of the Parish Council meeting and thereby free up the Agenda for issues requiring resolution.

Clerk advised that she would communicate with the Chair to agree items for the Agenda  
Due to the Parish Council not having a Clerk for nearly a year, there was a lot of outstanding matters and there was still a lot of outstanding work

It was agreed that this was a sensible way forward. The Clerk advised that she would produce a monthly Clerks report itemising the major items of work undertaken so that Councillors are informed of work undertaken.

12. Accounts & Governance

12.1. Bank Mandate

12.2. **PROPOSAL** – That the banking mandate with National Westminster bank is completed to appoint Authorised signatories to the Account and individual resolutions are passed as set out in the mandate

**RESOLVED** – That the signing Rules in the current mandate for the Accounts detailed in section 2 of the form be replaced in accordance with section 4 and;  
the Authorised Signatories in the current Mandate, for the Accounts detailed in section 2, be changed in accordance with Section 5,  
and the current Mandate will continue as amended

12.3. Financial Report – Clerk provided a financial report of current balances

12.4. **PROPOSAL** - To approve list of Payments for Approval and Payments Made

**RESOLVED** – That the accounts are approved for payment

13. Date for next meeting – The next Parish Council Meeting shall be held on Monday 15<sup>th</sup> October 2012 at 7.30pm at the Jubilee Centre, Balsall Common

There being no further business the Chair thanked everyone for attending and closed the meeting at 9.50pm

Signed..... Dated.....

**CLlr Ian Hedley**  
**Chair**  
**Balsall Parish Council**