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## Minutes of Extraordinary Parish Council Meeting

**Held on Thursday 8 December 2016 at 7.30 pm at the Westlake Room, Village Hall,  
Station Road, Balsall Common**

Present: Cllr. Mark Tattum (Chair), Cllr Judy Lea, Cllr. Will Heard, Cllr. Marie-Louise Marsden, Cllr. Lee Quinney, Cllr. Richard Lloyd, Cllr. Sheila Cooper, Ward Councillors David Bell and Ken Allsop and twenty two members of the public.

*Cllr Lloyd made a point of order that the meeting was "unlawful" because the notice had been signed by an individual councillor who was not the Chairman.* The Chairman did not accept that the meeting was "unlawful" as appropriate statutory three days notice had been given of the meeting as specified in Standing Order 3.3 and advised that the meeting would continue. It is in Balsall Parish Council Standing Orders for the Proper Officer to sign notices. 15.2.a Cllr Will Heard confirmed that the Chairman had called this Extraordinary meeting at the Staffing meeting held on 30 November 2016. Standing Order 6.1 the Chairman of the Council may convene an extraordinary meeting of the council at any time.

1. **Apologies:** Received from Cllr. Lionel King and Cllr. Christina O'Sullivan
2. **Declaration of Interests** *Cllr. Richard Lloyd declared a non-pecuniary interest in item 4, to comply with the Nolan principle of Openness, because he is a Berkswell Parish Council representative on the NDP Steering Committee.* The Chairman asked whether Cllr. Lloyd wished to request a dispensation. Cllr Sheila Cooper advised that a letter had been served to Cllr Lloyd advising of his interest and the need for dispensation should he wish to take part in the debate. Standing order 13.2 "Unless he has been granted a dispensation, a councillor or non-councillor with voting rights shall withdraw from a meeting when it is considering a matter in which he has another interest. Cllr Lloyd refused to request a dispensation. Cllr Marsden pointed out that Cllr Lloyd had held up meetings before on many occasions regarding the issue of required dispensations.

3. **Public Forum**

The Chairman read out the proposal to be discussed. To appoint a sub-committee of the Council with the delegated power to produce a Neighbourhood Development Plan for Balsall Parish. To terminate the agreement with Berkswell Parish Council to produce a Joint Parish plan.

Co-opted Non Council members and resigned Non-Council members of the NDP Steering committee expressed concerns regarding the reorganisation.

4. **To consider the reorganisation of the structures to produce a Neighbourhood Development Plan for Balsall Parish.**

We resolved to accept  
all

An amendment ~~was proposed~~ to take into account that Cllr Lloyd and some members of public were concerned that there should be more notice of decision to terminate the joint agreement. Standing Order 10.1.i the following motions may be moved at a meeting without written notice to the Proper Officer; to appoint a committee or sub-committee and their members.

**RESOLVED:** To appoint a ~~sub~~<sup>all</sup> committee of the Council with the delegated power to produce a Neighbourhood Development Plan for Balsall Parish.

*A record of the vote was requested by Cllr Lloyd in accordance with Sch 12 sect 13(2) of the Local Government Act. Cllr Lloyd was the only member present and voting who opposed the resolution.*

5. **The next meeting of the Parish Council to be held on Wednesday 14 December at 7.30 pm at the Jubilee Centre, Station Road, Balsall Common.**