



### TEMPLE BALSALL CEMETERY ORDER

APPLICATION FOR PERMISSION TO ERECT OR CARRY OUT WORK ON A MEMORIAL			
NAME AND ADDRESS OF MEMORIAL MASON			
NAME AND ADDRESS OF REGISTERED GRAVE OWNER See note 1			
REFERENCE NUMBER OF EXCLUSIVE RIGHT OF BURIAL		GRAVE NUMBER	
DESCRIPTION OF MEMORIAL/WORK TO BE COMPLETED			
TYPE AND MANUFACTURE OF GROUND ANCHOR (MUST BE COMPLIANT WITH BS8415). See note 2			
TYPE OF STONE			
OVERALL SIZE OF MEMORIAL	Height [            ] Base width [            ] Base depth [            ]		
WORDING OF INSCRIPTION			
DAY, DATE AND TIME OF WORK see note 3			
FEE PAID	£		
SIGNATURE OF APPLICANT see note 4			
DATE			
<b><u>CONDITIONS</u></b>			
THIS NOTICE SHOULD BE COMPLETED AND DELIVERED TO THE BALSALL PARISH COUNCIL OFFICE TOGETHER WITH PAYMENT PRIOR TO WORK COMMENCING.			
NOTE 1: THIS FORM MUST BE SIGNED BY THE REGISTERED OWNER OF THE GRAVE AND EXCLUSIVE BURIAL RIGHTS. IF THE APPLICANT IS NOT THE GRAVE OWNER THEN AN EXPLANATION SHOULD BE SUPPLIED AS TO WHY THE APPLICATION HAS NOT BEEN MADE BY THE GRAVE OWNER.			
NOTE 2: A CERTIFICATE OF CONFORMITY TO BS8415 MUST BE ISSUED BY THE MASON TO THE GRAVE OWNER AND BALSALL PARISH COUNCIL FOLLOWING INSTALLATION.			
NOTE 3: THE FIXING TIME SHALL BE DURING WORKING HOURS ONLY, UNLESS OTHERWISE REQUESTED.			
NOTE 4: IN SIGNING THIS APPLICATION, YOU ACCEPT THAT BALSALL PARISH COUNCIL DO NOT ACCEPT RESPONSIBILITY FOR DAMAGE TO MEMORIALS WITHIN THE CEMETERY. IN SIGNING THIS APPLICATION YOU AGREE TO BALSALL PARISH COUNCIL USING YOUR DATA TO PROCESS YOUR APPLICATION AND KEEP A RECORD.			
PLEASE NOTIFY BALSALL PARISH COUNCIL OF <u>ANY</u> CHANGES BEFOREHAND.			



**DRAWING OF MEMORIAL**

**MAXIMUM PERMITTED SIZES OF MEMORIALS ARE DETAILED IN THE CEMETERY RULES AND REGULATIONS.**

**THE PLINTH SHOULD HAVE A CARVED GRAVE NUMBER.**

**SHOULD A CONCRETE FOUNDATION (BASE) BE USED THIS SHOULD BE BELOW GROUND LEVEL AND THE DIMENSIONS INDICATED HERE.**

**THE CONNECTION BETWEEN MEMORIAL, PLINTH AND CONCRETE FOUNDATION SHOULD BE A STAINLESS STEEL THREADED ROD/GROUND ANCHOR IN ACCORDANCE WITH BRAMM OR NMM SPECIFICATIONS. THE SURFACE JUNCTION BETWEEN THE MEMORIAL, PLINTH AND CONCRETE FOUNDATION SHOULD BE ADDITIONALLY FIXED WITH GROUT OF EPOXY RESIN, MORTAR OR ADHESIVE.**