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Neighbourhood Development Plan Committee Meeting

Unapproved Minutes of the Neighbourhood Development Plan Committee Meeting held on Thursday 25 October 2018 at 7pm in the Jubilee Centre, 225 Station Road, Balsall Common CV7 7FE

Minutes

Present: Councillor Helen Dean (Chair), Councillor Will Heard, Councillor Mark Tattum and 1 member of the public.

1. Apologies
Apologies were received and accepted from Councillor Christina O'Sullivan
2. Declaration of Interests
There were no declarations of interest
3. To approve the Minutes of the Neighbourhood Development Plan Committee Meeting held on 26 July 2018 as a true record.
Resolved to approve the Minutes of the Neighbourhood Development Plan Committee Meeting held on 26 July 2018 as a true record.
4. To receive an update on the progress of resolutions of the last meeting.
Item 7 has been actioned and the Housing Needs Survey, Report of Household Questionnaire Results Exhibition, Housing sites and Green spaces consultation and the Focus Group Interview reports have been submitted to Avon Planning as evidence to take into account in preparing planning policies.
Item 9 has been actioned and a response to Draft Berkswell NDP as part of Regulation 14 consultation made.
5. Proposal to note the production of a Character Assessment for inclusion in the NDP Plan.
The production of a Character Assessment for inclusion in the NDP Plan was noted.
The NDP project team had met to define a number of zones of similar character across the parish. Distinctive characteristics and photographs to illustrate the areas have been gathered through site visits. The group looked at the 10 categories of character assessment (including landmarks, natural and green features, layout etc) recommended by Planning Aid England to support the future work of a Design Review Panel.

The team noted that the Kemps Green Estate demonstrated a high quality layout and should be considered as a demonstrator for future housing estate development.

6. Proposal to bid for Locality grant to cover the costs of Local Green Space Assessments, mapping and Regulation 14 consultation.

Resolved to approve a bid to Locality for a further grant up to the maximum available to support the production requirements of the Draft NDP for Regulation 14 consultation.

7. Proposal to submit a pre-consultation version of the draft NDP to SMBC for a policy and health check.

Resolved to submit a pre-consultation version of the draft NDP to SMBC for a policy and health check.

A working draft of the pre-consultation draft NDP would be submitted to the Places Directorate at SMBC by 7th November 2018 in order for their comments to be incorporated into the Regulation 14 Draft Plan. Detail to be finalised and included are the Green Space mapping and Built up Area Boundary maps.

Further tasks on the project plan would be progressed in parallel to SMBC's consideration.

8. **Date and venue of next meeting:**

Thursday 24 January 2019 at 7.00pm in the Jubilee Centre, 225 Station Road, Balsall Common, CV7 7FE

There was public discussion after the committee meeting.

SIGNED Helen Dean (Chair)

DATE