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Neighbourhood Development Plan Committee Meeting

Unapproved Minutes of the Neighbourhood Development Plan Committee Meeting held on Wednesday 6 March 2019 at 7pm in the Westlake Room, Village Hall, 112 Station Road, Balsall Common CV7 7FF

Minutes

Present: Councillor Helen Dean (Chair), Councillor Will Heard, Councillor Mark Tattum, Councillor Christina O'Sullivan

1. Apologies
There were no apologies.
2. Declaration of Interests
There were no declarations of interest
3. To approve the Minutes of the Neighbourhood Development Plan Committee Meeting held on 25 October 2018 as a true record.
Resolved to approve the Minutes of the Neighbourhood Development Plan Committee Meeting held on 25 October 2018 as a true record.
4. Public Forum
There were no members of the public present.
5. To receive an update on the progress of resolutions of the last meeting.
None.
6. Proposal to consider three responses made by landowners to the Local Green Spaces allocations in the draft NDP, letter sent 19 November 2018:
 - (6.1) Site 15 Response from Berkswell & Balsall Rugby Football Club received 12.12.18
 - (6.2) Site 5 Response from GVA on behalf of Gallagher Estates received 20.12.18
 - (6.3) Site 11 Response received from Barlow Associates Ltd on behalf of the Official Custodian for Charities for the Foundation of Lady Katherine Leveson received 15.02.19**Resolved to remove Local Green Space 11 from the NDP due to the objection received.**

7. Proposal that the statement of representations received and responses made is accepted, agreed and recommended to full Parish Council as part of the submission documents for Regulation 16.
Resolved to accept the statement of representations received during the Regulation 14 plan consultation and approve responses made, recommending to full Parish Council as part of the submission documents for Regulation 16.
8. Proposal to agree the summary document of representation comments organised according to plan sections and recommend to full Parish Council as part of the submission documents for Regulation 16.
Resolved to amend the proposal as follows: Proposal to agree the summary document of representation comments organised according to plan sections and ask full Parish Council to note.
Resolved to accept the proposal as amended.
Resolved to agree the summary document of representation comments organised according to plan sections and ask full Parish Council to note.
9. Proposal to agree the plan policy changes as a result of Regulation 14 consultation and recommend to full Parish Council as part of the submission documents for Regulation 16.
Resolved to amend the proposal as follows: Proposal to agree the plan policy changes as a result of Regulation 14 consultation and recommend to full Parish Council.
Resolved to accept the proposal as amended.
Resolved to agree the plan policy changes as a result of Regulation 14 consultation and recommend to full Parish Council.
10. Proposal to agree all other amendments to the draft NDP and recommend that the submission version of the Balsall Parish Neighbourhood Development Plan 2018-2033 is approved by full Parish Council for submission to SMBC under Regulation 16.
Resolved to agree all other amendments to the draft NDP and recommend that the submission version of the Balsall Parish Neighbourhood Development Plan 2018-2033 is approved by full Parish Council for submission to SMBC under Regulation 16.
11. Proposal to agree the Consultation Statement and recommend approval by full Parish Council for submission to SMBC under Regulation 16.
Resolved to agree the Consultation Statement and recommend approval by full Parish Council for submission to SMBC under Regulation 16.
12. Proposal to agree the Basic Conditions Statement and recommend approval by full Parish Council for submission to SMBC under Regulation 16.
Resolved to agree the Basic Conditions Statement and recommend approval by full Parish Council for submission to SMBC under Regulation 16 subject to any amendments from Avon Planning Services and confirmation of the SEA completion date, delegated to the Clerk if not received by 20 March 2019.
13. Proposal to agree the Strategic Environmental Assessment and recommend approval by full Parish Council for submission to SMBC under Regulation 16.
Resolved to agree the Strategic Environmental Assessment and recommend approval by full Parish Council for submission to SMBC under Regulation 16 subject to confirmation of the SEA completion date, delegated to the Clerk if not received by 20 March 2019.

14. Proposal to delegate to the Clerk in conjunction with the Chair of this Committee, the making of further minor amendments, if required, to the Regulation 16 submission documents prior to their consideration by full Parish Council.
Resolved to delegate to the Clerk in conjunction with the Chair of this Committee, the making of further minor amendments, if required, to the Regulation 16 submission documents prior to their consideration by full Parish Council.

15. Date and venue of next meeting:
TBA