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Balsall Parish Council Meeting

Wednesday 14th July 2021 at 7:30pm

MINUTES

Present: Chairman Cllr Liz Macdonald, Cllr Marion Keeley, Cllr Richard Lloyd
Ward Councillor Ken Allsopp and Clerk Tracey Carpenter

1. Public Forum

There were no members of the public present

2. Apologies

Councillor Richard Drake, Councillor Keith Tindall, Councillor Michael Ellender, Councillor David Slatter, Councillor Kay Howles
Ward Councillor Diane Howell and Ward Councillor Tony Diccico indicated they could not attend

3. Declarations of Interest

There were no declarations of interest

4. Proposal to approve as a correct record the Minutes of the Annual Parish Council Meeting held on Wednesday 9th June 2021

Resolved to approve as a correct record

5. Proposals to receive update on management and maintenance on local defibrillators

Resolved for this agenda item to be deferred to the next meeting

6. Proposal to approve a Grant application from Balsall Common Festival Committee for the amount of £996, Picnic in the Park event 25th September 2021

Resolved to approve grant payment

7. Proposal to note future training sessions

Cemetery Management and Compliance Tuesday 20th July 9:30am

Michael Ellender

Resolved to note this future training session

8. Accounts:

(8.1) Accounts

Proposal to approve the list of Regular and Approved Payments Made using General Power of Competence for the month of June 2021.

Resolved to approve the list of Regular and Approved Payments Made using General Power of Competence for the month of June 2021.

Date	Payment	Payee	Budget	Gross £	VAT £
27.05.21	BACS	Viking Direct	Admin/Stationery	36.32	6.05
15.05.21	BACS	WALC Item 8 Training Courses	Personnel/Training	430.80	86.16
15.05.21	BACS	WALC New Councillor Books	Personnel/Training	17.00	-
16.05.21	BACS	Andrew Burrows HS2 lorry flyer	Admin/Printing	185.00	-
30.04.21	BACS	Fairways April	Willow Park	336.00	56.00
30.04.21	BACS	Fairways April	Cemetery	707.00	117.83
30.04.21	BACS	Fairways April	Oakley	316.99	52.84
01.05.21	BACS	Fairways May	Willow Park	336.00	56.00
01.05.21	BACS	Fairways May	Cemetery	707.00	117.83
01.05.21	BACS	Fairways May	Oakley	316.99	52.84
01.06.21	BACS	Fairways June	Willow Park	336.00	56.00
01.06.21	BACS	Fairways June	Cemetery	707.00	117.83
01.06.21	BACS	Fairways June	Oakley	316.99	52.84
21.05.21	DD	Vodafone 21.4 – 20.5	Admin/Tele & Internet	66.85	11.16
01.06.21	S/O	RWL Ltd June rent £635 minus deposit £600	Admin/office rent	35.00	-
06.06.21	DD	Smart Pension TC May	Salary/pension/NI	-	-
25.05.21	BACS	Pied Piper May mole control	Cemetery/grounds	102.00	17.00
29.01.21	BACS	Pied Piper January mole control	Cemetery/grounds	102.00	17.00
25.06.21	BACS	T Carpenter	Salary/pension/NI	-	-
24.06.21	BACS	Edge IT Laptop	IT/consumables	718.79	119.80
29.06.21	BACS	UX Digital Furniture	Office Move	600.00	-

(8.2) Bank Reconciliation

To sign off Bank Reconciliation for the period 01.06.21 – 30.06.21

Resolved to note the Bank Reconciliation for the period 01.06.21 – 30.06.21

(8.3) To note the Cashbook and Reserve Movements reports for June 2021.

Resolved to note the Cashbook and Reserve Movements reports for June 2021.

(8.4) To note the following payments using General Power of Competence for the month of July 2021

Resolved to approve the following payment using General Power of Competence for the month of July 2021

Invoice Date	Payment	Payee	Budget	Gross £	VAT £
01.07.21	S.O.	Office Rent	Admin/Office Rent	600.00	-
01.07.21	D.D.	Smart Pension TC June	Salary/pension/NI	-	-
01.07.21	D.D.	Vodafone	Admin/Tele & Internet	59.04	9.86
05.07.21	BACS	WALC Training Course	Personnel/Training	36.00	6.00
23.06.21	BACS	Edge IT New PC setup	IT/software/consumables	144.00	28.80
23.06.21	BACS	Edge pro rata Cemetery 365 Licence	IT/software/consumables	45.12	7.52
23.06.21	BACS	Edge IT pro rata Cllr's 265 Licence	IT/software/consumables	112.51	18.75
23.06.21	BACS	Edge IT AdvantEDGE online training	IT/software/consumables	345.60	57.60
23.06.21	BACS	Edge IT setup 8 Cllr email accounts	IT/software/consumables	288.00	48.00
08.06.21	BACS	AMS May Playground inspections	Recreation/safety inspection	225.00	-
25.07.21	BACS	T Carpenter	Salary/pension/NI	-	-
06.07.21	BACS	T Carpenter expenses	Office Move	232.94	32.25
29.06.21	BACS	Pied Piper June Mole Control	Cemetery/grounds	102.00	17.00
01.07.21	BACS	Fairways June	Willow Park	336.00	56.00
01.07.21	BACS	Fairways June	Cemetery	707.00	117.83
01.07.21	BACS	Fairways June	Oakley	316.99	52.84
15.07.21	BACS	E Macdonald	Personnel/Cllrs Allowance (Q1)	-	-
15.07.21	BACS	R Drake	Personnel/Cllrs Allowance (Q1)	-	-
15.07.21	BACS	K Howles	Personnel/Cllrs Allowance (Q1)	-	-
15.07.21	BACS	R Lloyd	Personnel/Cllrs Allowance (Q1)	-	-
15.07.21	BACS	M Keeley	Personnel/Cllrs Allowance (Q1)	-	-
15.07.21	BACS	K Tindall	Personnel/Cllrs Allowance (Q1)	-	-

Councillor Keith Tindall stated he will not be taking the Councillor's Allowance (Q1).

9. **Proposal** to agree date of Christmas Lights switch on event
Resolved the date of the Christmas Lights switch on event as being Friday 26th November 2021 time 3:30pm
10. **Proposal** to approve draft letter to Saqib Bhatti MP regarding the proposed changes to planning laws outlined in the recent Queen's Speech to Parliament.
Resolved to approve draft letter, to be sent as soon as possible
11. **Proposal** to discuss quiet lanes, speed limit issues and street sign clutter.
(11.1) quiet lanes 2 papers

- (11.2) speed limit issues
 (11.3) street sign clutter
Resolved to write to SMBC regarding 11.1, 11.2, 11.3 issues
12. **Proposal** to discuss and agree comments for submission on:
 (12.1) Potential Closure of Lay-by B4101 Balsall Street
 (12.2) Potential Prohibition of Driving on Hob Lane between B4101 Balsall Street and Piercil End
Resolved to write with objections to 12.1, 12.2
13. **Proposal** to note the outcome of the Planning Committee meeting on 30 June and agree representation at a future committee meeting to discuss use of the A452 and if agreed our mitigation requests.
Resolved for Councillor Tindall to represent the Parish Council at the re-arranged Planning Committee meeting 29th July 2021
14. **Proposal** to receive a report on the work of the Balsall Village Centre Masterplan Working Group
 (14.1) approve Jubilee Centre room hire charges for 23rd, 24th & 31st July
Resolved to note report and approve exhibition room hire charges @ £60 per day
15. **Proposal** to consider and submit additional comments on HS2 S17 Planning Applications to SMC
Resolved for Chairman to draft comments for submission
16. **Proposal** to note verbal update on Oldwiche Lane's footpath
Resolved to note that the verges have been cut back and the footway has been cleared to increase the available width. In respect to the drainage issues, still waiting for feedback from Highways drainage teams.
17. **Proposal** to note that the Balsall Parish Neighbourhood Development Plan was formally 'made' by the Council at Full Cabinet on 17 June 2021.
<https://www.solihull.gov.uk/Planning-and-building-control/Balsall-neighbourhood-plan>
Resolved to note that the Balsall Parish Neighbourhood Development Plan was formally 'made' by the Council at Full Cabinet on 17 June 2021.
18. **Proposal** for Clerk to update on office move
Resolved to note successful office move to new address 295/297 Kenilworth Road. The telephone number remains the same.
19. **Planning Applications**
 (19.1) To consider the following **Planning Applications**;
PL/2021/01621/MINFHO 18 Saracen Drive, Balsall Common – Description of Development: Ground floor side extension to link to existing detached garage and store to include alterations to existing store – **comments by 12th July**
PL/2021/01533/MINFHO 108 Needlers End Lane, Balsall Common – Description of Development: Two storey rear extension alterations and pitched roof to front garage – **comments by 12th July**
PL/2021/01392/ADV 442 Kenilworth Road, Balsall Common Erect building fascia signs to proposed building – **comments by 9th September**
PL/2021/01541/MINFHO 31 Wootton Green Lane, Balsall Common Extension and alterations to existing outbuilding – **comments by 21st July**
PL/2021/01584/MINFHO 26 Wootton Green Lane Balsall Common CV7 7EZ – Description of Development: one and a half storey extension to rear to form kitchen,

dining and family room, with new bedroom and bathroom, new dormers to sides, and new canopy porch to front and side – **comments by 21st July**

PL/2021/01136/MINFHO 7 Burberry Grove Balsall Common CV7 7RB Two storey side extension – **comments by 23rd July**

PL/2021/01671/MINFHO 16 Blythe Avenue Balsall Common Demolition of existing kitchen & utility extension, construction of single storey side garage extension, rear dining room extension and front porch extension – **comments by 26th July**

(19.2) To note the following Planning Determinations;

PL/2021/01300/VAR 442 Kenilworth Road – Description of development: Variation of condition No. 1 on planning approval PL/2018/03471/PPFL. In relation to boundary treatment to the site and inclusion of acoustic fencing – **APPROVED**

PL/2021/01175/MINFHO 120 Kenilworth Road – Description of development: Single storey rear extension, front porch extension and refurbishment of existing property including amendments to fenestration – **APPROVED**

PL/2021/01103/TPO 25 Alder Lane – Description of development: Reduce 1 No. oak tree (Tree 1) by up to 3.5m – **APPROVED**

PL/2021/01439/MINFHO 584 Kenilworth Road – Description of Development: Erection of first floor front extension, raising main roof and change of single storey rear extension form lean to roof to flat roof with lantern – **APPROVED**

(19.3) Awaiting planning decisions;

PL/2021/01167/MINFHO 662 Kenilworth Road – Description of development: Two storey rear extension with a flat roof, single storey rear extension with a flat roof - comments due by 7th June - **PENDING**

Shell Waitrose, 442 Kenilworth Road – Description Premises Licence Application - comments 07.06.21, requested extension

PL/2021/00776/MINFHO 14 Foxes Way – Description of Development: Two storey side/rear extension and single storey rear extension – **DECISION PENDING**

PL/2021/00945/MINFHO 680 Kenilworth Road – Description of development: Single storey rear extension, first floor side extension, two storey and first floor front extensions and new covered porch way – **DECISION PENDING**

PL/2021/01360/MAJFOT Land At 722 Kenilworth Road and Land Adjacent To Harper Fields Care Home – Description of Development: Hybrid application: Full permission for 95 dwellings comprising 55 open market and 40 affordable housing, with associated access, parking, and landscape and outline application for 5 self-build plots, with access discharged – **DECISION PENDING**

PL/2021/01213/TPO 32 Stoneton Crescent Balsall Common Solihull CV7 7QG – Description of Development: Fell and remove low amenity oak tree (T1) covering house and gardens with heavy lean towards the property. Significant deadwood present and evidence of damaged, rubbing branches above seating/patio area. Cracks appear in house over winter season. Replant a smaller, more decorative tree – **DECISION PENDING**

PL/2021/01625/MINFHO 11 Tidmarsh Close, Balsall Common: One and a half storey extension to rear to form kitchen, dining and family room, with new bedroom and bathroom, new dormers to sides, and new canopy porch to front and side – comments due 8th July – **DECISION PENDING**

20. Correspondence

(20.1) Free ping pong in Solihull's parks | solihull.gov.uk

Table tennis tables have been installed in some Solihull parks as part of the 'PING! Solihull' initiative led by Solihull Active Team. The project is likely to be extended in the future once there is additional funding available – Clerk to register interest for Willow Park

21. Date and Venue of Next Meeting:

Parish Council Meeting

Wednesday 11th August 2021, 7:30pm at the Village Hall, 112 Station Road, Balsall Common CV7 7FF

The meeting finished at 8:50pm

Signed:

Chairman Cllr Liz Macdonald

Date