



295/297 Kenilworth Road, Balsall Common CV7 7EL  
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## **Balsall Parish Council Meeting**

**Wednesday 9th February 2022 at 7:30pm**

**Present:** Chairman Cllr Macdonald, Cllrs Drake, Howles, Keeley, Lloyd and Kirby.  
Ward Cllr Howell and 8 members of the public

### **Minutes**

**1. Public Forum**

No matters were raised.

**2. Apologies**

Cllrs Tindall, Slatter & Ellender. Clerk Tracey Carpenter

**3. Declarations of Interest**

Cllr Lloyd as local representative of the Open Spaces Society for item 9.

**4. Minutes**

Minutes of the Extraordinary Parish Council Meetings held on Wednesday 12 January 2022 and Friday 14 January 2022 were approved (subject to minor amendment for 12<sup>th</sup> January).

**5. Risk Register**

Council noted the update to the council risk register following decision to sign CG/SMBC NDA and agreed to a working group (LM, RD & SK) to review the risk register as part of the Council's EOY activities.

**6. Projects**

**6a.** Council noted the verbal update from the Cemetery Working Group on progress with the Temple Balsall Memorial Inspection.

**6b.** Council noted the Balsall Common Village Centre Masterplan report 9 (AB email 03022022). Council requested a final report to include a recommendation to accept.

- 6c** Council noted that the ARUP Masterplan report recommends a Heritage Trail circling Balsall Common, and that SMBC is keen to see this implemented by April 2022.
1. Council supported providing a Heritage Trail, which will be funded by SMBC through an EU grant. (RL abstained)
  2. Council agreed to delegate project delivery in accordance with the specification/plan to the Balsall Common Centre Working Group's Heritage Project Group, and volunteers.
  3. Council agreed to meet and/or reimburse the costs of the materials from the SMBC EU grant on behalf of both Balsall and Berkswell Parish Councils.
  4. Council agreed to suspend the financial regulations requirements for competitive bids for materials, given the project deadlines, as suggested and permitted in the SMBC grant conditions.
  5. Council authorised the Clerk to make all purchases for the project up to the limit of the grant, excluding VAT, and to subsequently reclaim the VAT from HM government.
  6. Council thanked the Heritage Trail Working Group for their good work.
- 7.** Council received verbal updates on meetings with external organisations:
- 7a** Meeting with Solihull Strategic lead for Cultural on 1 February 2022 (LM). SMBC are keen to use the Commonwealth Games to encourage tourism by running a cultural festival (from March/April for c6 months) and want to publicise events. Council agreed to check local events are included.
- 7b** Meeting with Solihull Highways 2 February 2022 (LM). This included the provision of average speed cameras and a new pedestrian crossing on the Kenilworth Rd as well as the introduction of a 20mph limit in the village centre.
- 7c** Meeting with HS2/BBV on 3 February 2022 (RD email 4022022) to discuss their intention to resubmit a revised Schedule 17 application to use the Kenilworth Road, Kelsey/Waste lanes for up to 400 LGVs daily based on making safety improvements.
- 8.** Council agreed that the council should show support for the Commonwealth Games by using the official colours (CG or Birmingham Games) for our summer bedding in the planters ([https://thecgf.com/sites/default/files/2018-03/CGF\\_Brand\\_Standards\\_Manual\\_2008.pdf](https://thecgf.com/sites/default/files/2018-03/CGF_Brand_Standards_Manual_2008.pdf))
- 9.** Council deferred the proposal a Public Rights of Way Working Group. Two councillors are on the PRow training and are to consider the need and prepare a briefing paper and Terms of Reference for a future PC meeting (RL, MK).
- 10.** Council approved cutting down the alder trees in Willow Park adjacent to no 41 and replacing with 2 alternative trees of suitable species.
- 11. Accounts**
- 11a** Council approved subscribing to Adobe Acrobat, payable via the Multipay card.
- 11b** Council noted the payments approved in January were made.
- 11c** Council approved the payments below:

## February 2022 Payments List (gross)

Keith Tindall	Councillors expenses	£7.20
Pied Piper	January Moles inv 3210	£102.00
Edge IT	Systems Ltd InspectEdge Cemetery inv 35745	£43.56
WALC	Training Planning SK inv 21956	£30.00
Edge IT	Systems Ltd Epitaph, AdvantEDGE 3yr contract year 1 fee	£843.36
E & B Ball	Village centre planting	£730.00
J P-E	January invoice – Temporary Clerk (Dec 7 Jan)	£700.00
J P-E	Cemetery Project Management Jan	£175.00
Fairways	December contract	£1,360.00
SMBC	2021 Christmas lights	£4,648.04
HMRCQ3 P30	Employers payslip	£
IMI	Cemetery Memorial Safety Inspection	£3,948.72

+Direct Debits - Smart Pension, Waterplus, Vodafone and Standing Orders - Clerk salary, Conquira office rent

## 12. Planning Applications

**(12.1) Council considered the following Planning Applications;**

**PL/2021/03280/PPFL Land to the East of Balsall Common (Lidl)**

Council agreed to support Berkswell Parish's objection as the proposed diversion of the A452 was considered unsafe.

**PL/2021/03321/PPFL Berkswell Service Station (Aldi)**

Council agreed to object as the application was premature before the Solihull Local Plan had completed Examination and it was an inappropriate development in the Greenbelt.

**PL/2022/00024/MINFHO** Convert carport to habitable room The Cottage Balsall Street, CV7 7AP – No objection

**PL/2022/00052/MINFHO** Front extension, part retrospective, 125 Kenilworth Road, CV7 7EU - No objection

**PL/2022/00062/MINFHO** First floor side extension Chaddesley, Balsall Street CV7 7AQ – No objection

**PL/2021/03311/PPFL** Replacement of existing residential annex Pear Tree Farm, Meer End CV8 1PW- No objection

**PL/2022/00513/MINFHO** First floor extension over garage 99 Needlers End Lane CV7 7AE – No objection

**PL/2021/03086/PPFL Demolition of part of 90 Station Road, formation of access way, erection of 4 detached houses and garages. Revised scheme**

This was a procedural matter as Balsall PC's objection had not be recorded. That objection has now been recorded thanks to Cllr Tindall identifying the omission and pursuing it.

13. Dates and venues of council meetings for 2022/23 were agreed subject to finding a suitable venue for a meeting in the rural area of Balsall Parish.

## 14. Correspondence

Council discussed a communication from a resident about public transport. LM will discuss further with Cllr Howell how to influence the SMBC work on this.

## 15. Date and Venue of Next Scheduled Meeting:

Parish Council Meeting

Wednesday 9th March 2022, 7:30pm at the Village Hall, 112 Station Road, Balsall Common CV7 7FF