



295/297 Kenilworth Road, Balsall Common CV7 7EL

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Balsall Parish Council Meeting

Wednesday 10th August 2022 at 7:30pm

Balsall Common Village Hall, 112 Station Road, Balsall Common CV7 7FF

Present - Chairman Cllr Liz Macdonald, , Cllr Keith Tindall,(Attended post Solihull planning meeting at Item 9 of the Agenda)) Cllr Richard Drake, Cllr David Slatter Cllr Sara Kirby (minutes), Cllr Marion Keeley, Cllr Richard Lloyd.

Ward Cllr Andrew Burrow and 3 members of the public

MINUTES

1. Public Forum

Issues raised by residents:

Resident raised concerns about the 87, 88 and 89 bus services provided by Diamond Bus Company not running anymore after the 23rd August 2022. Chair was unaware of this and agreed to look into this further and report back at the next meeting. Resident was thanked for bringing this to the councils attention.

2. Apologies Cllr Kay Howles, Cllr Ellender, Ward Cllr Diccico, Ward Cllr Howells, Clerk

3. Declarations of Interest

None

4. Minutes of the Parish Council Meeting held on Wednesday 13th July 2022 were approved.

5. Ward Councillors – update:

Ward Cllr Burrows reported on a meeting with Catesby the promoters of allocation BC3 Windmill Lane/Kenilworth Road 8th August 2022. Formal minutes of the meeting are awaited.

6. Communications with External Organisations Resolutions

6a Commonwealth Games - Queen's Baton Relay (QBR) in Balsall Common - Council recorded its thanks to Cllr Shadbolt (Berkswell PC), the community Organisations and SMBC for their organising of the QBR support events in Lavender Hall Park on 26 July 2022. This was a well-attended event.

Council to write to Cllr Shadbolt and Kate Bunting (SMBC) to thank them and ask them to pass on our thanks to the others involved.

6b Council noted that Chair wrote to Solihull Highways to confirm the

Council's support for the speed limit TROs and wrote separately to raise the Council's concerns over the accidents on the A4177; Council noted Highways response. Cllr Lloyd raised an issue of road hedges not being trimmed by Solihull MBC. Chair encouraged reporting of particular areas to SMBC by using the fixmystreet, which will log the information with the Solihull Contact centre.

- 6c** Council noted that Solihull Highways has withdrawn the disabled bay change TRO.
- 6d** Council noted that the Chair wrote to L&Q Estates, Solihull Footpaths Officer, and Friends of Willow Park to inform them of the Council's decision not to take any further action on the proposed PRoW from Willow Park.
- 6e** Council to note that a councillor independently wrote to L&Q Estates on the proposed PRoW from Willow Park, contrary to the Council decision (July minutes items 12c and d), which L&Q Estates drew to the attention of the Chair. Item not taken as it is related to a complaint made to the Monitoring Officer.
- 6f** Council noted that the Clerk submitted the Frog Lane TPO request in August.
- 6g** Council approved writing to Solihull Parks and Community Engagement team to forward the request made by young residents for equipment in Grange Park as this was seen as an opportunity for engagement with them..
- 6h** Council noted the verbal feedback from the SAC July meeting. Council agreed to write and invite Sergeant Paula McDowell, Solihull Rural Police Team to a future meeting to discuss the team's role and current issues.

7. Highways Resolution

- 7a** Council to establish a Public Rights of Way Working Group, including if possible members from the community, with the remit of monitoring the condition of PRoW, recommending to the PC where any available funding could be best-used to improve access, making information on PRoW available to the public, building links with landowners, and organising volunteer working parties.
The resolution was not moved as Councillors advised that Berkswell PC had agreed to set up a joint working group along the lines in Balsall PC 13 July meeting minutes (agenda item 5vii). Council agreed in principle to joining this group and would wait for a formal invitation and draft ToR to confirm. Council noted that Cllrs Drake and Lloyd were nominated from Berkswell PC; Cllr Keeley indicated she would be willing to join the working group.
- 7b** Council noted that work has begun on its request to declutter signs and redundant street furniture on Kenilworth Road.

8. Administration Resolutions

- 8a** Council approved purchase of a fan for the office within a budget of £100.
- 8b** Council noted that the key worker insurance claim for £2,500 has been received.
- 8c** Council approved delegating to the Clerk powers to a) find a specialist company to remove the graffiti in Willow Park b) arrange cleaning of graffiti as soon as it is reported on an on-going basis. To increase the budget for graffiti removal to £1500 to cover specialist and additional costs.
- 8d** Council noted that the annual ROSPA annual playground inspections will take place in September.
- 8e** Council noted that the Clerk is seeking quotes for the tree inspections at Willow Park and Temple Balsall cemetery, the work will include tagging all the trees. Council approved a budget for the inspection of £2,000 and authorised the Clerk to accept the best value quote within the budget sum and arrange a date for the inspections to be undertaken.

- 8f** Council noted that WCVs will be undertaking further work in Willow Park on 17 August. Council noted that the Clerk will extend the area of grass cutting in the grounds maintenance contract to maintain the cleared area.
- 8g** Council approved applying to the Arden Free Tree Scheme for fruit trees for the proposed community orchard and to other relevant grant schemes.
- 8h** Council noted that the Chair and Clerk met with a playground company on 8 August to discuss what could be done to improve the Oakley play area.

9. Consultation Resolutions

- 9a** Council agreed to review and respond to the following consultations and engagements and authorise councillors to draft a response for Clerk to submit
- SMBC Draft Travel Plan Supplementary Planning Document (SPD) Consultation closing date 5 September. The Travel Plan is a package of measures or agreed outcomes that developers could be asked to develop in order to reduce the reliance on the private car and maximise the opportunities for sustainable travel (cycling, walking, using public transport etc Cllrs MacDonald and Tindell to be involved with the response.
 - Solihull Council Adult Social Care 5-year Plan closing date 11 September. Response from Council approved.

10. Accounts Resolutions

- 10a** Council approved bank reconciliations for July 2022.
- 10b** Council noted the payments approved at the July meeting were made.
- 10c** Council approved the August 2022 payments listed below:

August 2022 Payments List (gross)

Invoices

Fairways Contracting Ltd	Grounds Maintenance Contract charge 034	£1,400.00
Fairways Contracting Ltd	Grounds Maintenance Oakley tree work	£504.00
Pied Piper Pest & WM	inv 3331 – July Cemetery pest control	£102.00
J Parry-Evans	July invoice – Temporary Clerk	£1,350.00
Warwickshire Cons.Volunteers	BCP22201 20 July Willow Park	£90.00
DM Payroll	inv 2271 Payroll administration April-Sept 2022	£86.00
Balsall Common Village Hall	inv BCVH-2022 June-Aug	£45.00
T Carpenter	Salary August	

DD/SO/Payment Card

Waterplus	DD	stw-inv06497114	£6.54
Conquira	SO	Office rent Aug	£600.00
Vodafone	DD	Charges Aug	£25.14
Smart Pension	DD	Account Service Charge July	£18.00
Smart Pension	DD	Aug contribution	£32.88
Lloyds Bank	DD	Payment card July	£18.17

11. HS2/BBV Balsall Common Viaduct Design Proposals - Resolutions

- 11a** Council noted the response from HS2 to the issues that we raised on the viaduct design. Council agreed to continue to monitor HS2 related activities and support Berkswell PC actions.

12. Planning Applications

(12.1) Council considered the following **Planning Applications**;

PL/2022/01111/PPFL Land To The West Of Temple Lane Temple Balsall Solihull Amendments to planning permission dated 09.01.2020 (PL/2019/02591/VAR). Change of use from agriculture to a green burial cemetery including landscaping and utilising existing access and car parking within adjoining burial site. Namely amend Condition 5 to allow the option of providing larger plaques of various sizes up to a maximum of 1.2m x 0.6m to be inserted below or flush with the ground level of a burial plot. Awaiting Decision.

Comment. Council consider this application is not appropriate to the original green ethos of the burial ground.

PL/2022/01164/PPFL Holly Grange Holly Lane Balsall Common Solihull. Extension to existing electric car facility producing cars for young people.

New driving/ tuition track and formation of nature pond. Awaiting decision. **Comment. Council considered this development was inappropriate in the greenbelt area.**

PL/2022/01439/MINFHO Hollybush Farm Holly Lane Balsall Common Solihull CV7 7EB Conversion of existing external storeroom into kitchen. **Expiry Date 8 August 2022. No comment.**

PL/2022/01406/MINFHO 1 Temple Avenue Balsall Common Solihull CV7 7AL Single storey rear extension, reposition front door and add front canopy roof of doorway. **Expiry date 8 August 2022. No comment**

PL/2022/01449/TPO Land Adjacent To 3 Welby Gate Balsall Common Solihull CV7 7FA T20 - Oak tree - Prune back the canopy vertically to fence line to allow 1.5m clearance from adjacent gable wall and UPI - Hazel tree - Prune back the canopy vertically to fence line to allow 1.5m clearance from adjacent gable wall. **Expiry date 08 August 2022 Comment. Council consider a balance approach to reduction of the tree and referral to the Forestry Officers.**

PL/2022/01453/MINFHO 99 Station Road Balsall Common Solihull CV7 7FNGround floor rear extension and part garage conversion, first floor front, side and rear extensions with front gable and rear dormer. **Expiry date 11 August. No comment**

Ref. No: PL/2022/01475/TPO Holly Grange Farm Holly Lane Balsall Common Solihull CV7 7EB Fell 15 trees, species include Scots, pine and elm. **Expiry date 16 August.**

Comment. Council do not recommend as this will disturb the green canopy along Holly Lane. Recommend referral to Forestry Officers.

Ref. No: PL/2022/01501/ADV 345 Kenilworth Road Balsall Common Solihull CV7 7DL Various external signage to update brand and also incorporate Bewitched Coffee into the store offering. **Expiry date 24 August. Comment. Council request that the signs should not be any larger than the existing signs.**

PL/2022/01392/PPFL Fen End House Fen End Road Fen End Solihull CV8 1NS Change of use of existing agricultural building to form a dwelling. **Expiry date 24 August. No Comment.**

13. Council Business Resolutions

13a Council agreed to exclude the Public and Press during the discussion of Items 13b because the matter could contain exempt information as defined in Schedule 12 A to the Local Government Act 1972 i.e. relating to financial or business affairs of any particular person (including the authority holding that information) and the UK Data Protection Act 2018

Updated 2021 and UK General Data Protection Regulations as sensitive personal data may be discussed. Members of the public left the meeting at this point.

13b Council received and approved the Staffing Committee's recommendation for an increase to the Clerk's pay and travel allowance with effect from 1 August 2022

14. Date and Venue of Next Meeting:

The next Parish Council Meeting will be on Wednesday 14th September 2022, 7:30pm at the Village Hall, 112 Station Road, Balsall Common CV7 7FF

Signed: **Date:**
Chairman Cllr Liz Macdonald