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Balsall Parish Council Meeting Wednesday 8th March 2023 @ 7:30pm

Notice is hereby given of the Balsall Parish Council Meeting to be held at Westlake Room, Balsall Common Village Hall, 112 Station Road, Balsall Common CV7 7FF.

Councillors are summoned to attend for the purpose of resolving the business to be transacted.

The Public and Press are cordially invited to attend.

Wearing a face mask is optional.

Tracey Carpenter
Clerk & RFO
27th February 2023

AGENDA

1. Public Forum

Residents are invited to make representation on items on this agenda and these will be invited by the Chairman immediately before the meeting considers that item.

Residents of the parish are invited to make representation on any issue. The council will respond in one of the following ways:

- Complaints will be referred to the Clerk for action;
- Councillor(s) may undertake to follow up the issue;
- Agree an agenda item for the next meeting.

2. Apologies: Cllr Macdonald, Cllr Ellender

3. Declarations of Interest: Cllr Macdonald (Item 14.5)

4. Minutes Resolution to approve as a correct record the Minutes of the Parish Council Meeting held on Wednesday 8th February 2023

5. Ward Councillors to provide an update on items of interest.

6. Proposal to note the Election process for Parish council Elections 4th May 2023 and to confirm that the Balsall Parish Council notice of Election will be published no later than Monday 27th March. The Council to also note the potential recharge cost of the election as per briefing note circulated

7. **Proposal to approve** writing to Transport for West Midlands to request the on-demand bus service to include the rural villages within Balsall Parish
8. **Proposal to note** the meeting report from the Street Cleaning Meeting 20th January 2023
9. **Proposal to receive** a verbal update on the quarterly meeting with Solihull Highways Wednesday 1st March 2023
10. **Proposal for Council to consider and approve** the proposed response to the Solihull Economic Strategy 2023-32 public consultation and authorise Clerk to submit it
11. **Proposal to receive** a verbal report of the Airport Consultative Meeting 2nd March 2023
12. **Proposal for Council to make a representation** to the Highway Authority requesting the HA take proper proceedings in accordance with section 130(6) of the Highways Act 1980 about the enclosure of a section of footpath M149, including making the land occupier aware that the fence under construction would obstruct the legal right of way, that a minimum enclosed width of 2.4 metres is required to allow the exercise of statutory powers, and that enclosure would make the occupier responsible for maintenance of the surface of the path
13. **Planning Applications**
Council to consider and agree responses to the following Planning Applications:
PL/2023/00403/MINFHO 5 Gipsy Lane Balsall Common Solihull CV7 7FW – Proposal erection of part two storey, part single storey side and rear extension. Proposed side dormer to existing roof – comments due 23rd March
PL/2023/00148/TPO 2 Welby Gate Balsall Common Solihull CV7 7FA – Proposal 20% crown thinning and removal of dead wood throughout the canopy on one mature Oak tree (TPO 528) – comments due 27th February extension requested
PL/2023/00206/PPFL Hollybush Farm Holly Lane Balsall Common Solihull – Proposal Change of use from existing barn into a family home – comments due 8th March extension requested
PL/2023/00356/MINFHO 141 Balsall Street East Balsall Common Solihull CV7 7FS – Proposal Two storey and first floor rear extensions – comments due 15th March
PL/2023/00394/MINFHO 7 Alder Lane Balsall Common Solihull CV7 7DZ – Proposal Retrospective application for a new gate to front garden – comments due 16th March
PL/2023/00322/PPFL Blythe House Farm Barston Lane Barston Solihull – Proposal Renewal of permission PL/2017/03354/PPFL to allow continued siting of agricultural workers' mobile home for a further 3 years – comments due 21st March
PL/2023/00350/TPO 558 Kenilworth Road Balsall Common Solihull CV7 7RZ – Proposal Crown Reduction of Oak tree by 50% - comments due 21st March
PL/2023/00013/HS2DIS | Plans and Specifications submission under Schedule 17 of the High Speed Rail (London - West Midlands) Act 2017 for works comprising a 425m viaduct structure; associated earthworks comprising abutments, landscaping, watercourse realignment and associated drainage and maintenance access tracks; and security fencing. | Land To The North East Of Berkswell Railway Station, Balsall Common (solihull.gov.uk) – further comments since amendment due 6th March extension requested

14. Accounts

(14.1) Bank Reconciliation

To sign off Bank Reconciliation for the period 01.02.23 – 28.02.23

(14.2) To note the Cashbook and Reserve Movements reports for February 2023

(14.3) To note the cemetery income & expenditure for Q1, Q2 & Q3

(14.4) Proposal to appoint Bill Robinson as the 22/23 internal auditor, charge remains unchanged from previous year £200 plus mileage

(14.5) To note the following payments using the General Power of Competence for the month of February 2023

(14.6) To propose to nominate two Councillors to authorise this month's bank payments as per Agenda Item (14.5)

Inv. Date	Inv. No.	Payee	Description	Vat	Gross
08.02.23	BCP23039	Warks Cons Volunteers	Willow Park	-	90.00
05.01.23	Q3 PAYE	HMRC	Q3 Clerk	-	267.20
05.01.23	Q3 PAYE	HMRC	Q3 Councillors	-	314.60
14.02.23	1495	AMS Inspections	03.10 – 30.01.23	-	810.00
15.02.23	3458	Pied Piper	Mole Control	17.00	102.00
16.02.23	23-02-165	Fairways	Tree Works Willow Park	720.00	4,320.00
01.03.23	23-03-034	Fairways	Willow Park	59.33	356.00
01.03.23	23-03-034	Fairways	Oakley Play	54.50	327.00
01.03.23	23-03-034	Fairways	Cemetery	119.50	717.00
27.02.23	230307	Shemeam 1 st of 2	New Website	-	559.00
25.03.23	March	T Carpenter	Clerk's salary	-	-
28.02.23	2023/BPC15	J Parry-Evans	Temp-Clerk	-	1,672.00
08.03.23	Q4	L Macdonald	Cllrs Allowance	-	420.00
08.03.23	Q4	R Drake	Cllrs Allowance	-	210.00
08.03.23	Q4	K Howles	Cllrs Allowance	-	210.00
08.03.23	Q4	R Lloyd	Cllrs Allowance	-	210.00
08.03.23	Q4	M Keeley	Cllrs Allowance	-	210.00
08.03.23	Receipt	L Macdonald	Plants x 36	3.33	20.00
28.02.23	2022-0215	Balsall Village Hall	Room Hire	-	32.00

15. Correspondence

(15.1) Council to note the correspondence received by Councillor Drake concerning Anti-Social Behaviour in the library car park and the response from Ward Councillor Burrow. Council to consider if there is any meaningful action that can be taken

(15.2) The Heart of England Co-operative has made changes following a review of the feedback from its customers as acknowledged in their leaflet distribution

(15.3) Balsall Common Lions Presentation Night Monday 27th February 2023, verbal update

(15.4) Metal detecting in Balsall Common request

16. Date and Venue of Next Meeting

The next Parish council Meeting will be on Wednesday 12th April 2023, 7:30pm in the Westlake Room
BCVRA AGM & Parish Assembly will be on the 26th April 2023, 7:30pm in the main hall, all are welcome

Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination and other best practices when making decisions at the Meeting.

The Right to Record, film and to Broadcast Meetings of the Council, Committees, and Sub-Committees is established following the Local Government and Audit and Accountability Act 2014.

This Council may Photograph, Film or Record or Broadcast Meetings and can Retain, Use or Dispose of such Material in Accordance with its Retention and Disposal Policies. The Council's record is the Definitive Record of the Meeting. The Written Approved Minutes are the Legal Record. Regulation 4 of the Openness of Local Government Bodies Regulations 2014 has brought Section 40 of the Local Government Audit and Accountability Act into force.