

Parish Council of Balsall

Minutes of the Parish Council Meeting held on Wednesday 10th September 2014 at 7.30pm at The Westlake Room, Village Hall, Station Road, Balsall Common

Present

Cllr Raymond Ritchie (Chair), Cllr Richard Lloyd, Cllr Elizabeth Macdonald, Cllr Marie-Louise Marsden, Cllr Judy Lea, Cllr Peter Trend and 8 members of the public to include Don Hitchcock (Berkswell Parish Council)

Headings are those set out on the Agenda

1. Apologies

Cllr Douglas Money

Absent

Cllr Peter Lea

2. Declarations of Interest

None

3. To approve as a correct record the Minutes of the Parish Council Meeting on Wednesday 9th July 2014

Resolved that the Minutes of the Parish Council meeting on 9th July 2014 are approved as a correct record and the Chair signed the Minutes

4. Matters arising from the Minutes

Chair advised that he had looked at a drop box for residents to send pictures of the area. All the services had a cost attached to them and we would need to consider the size of space needed. Chair will speak to Graham Lock, Chair of Berkswell Parish Council to discuss the matter further.

5. Public Forum

A member of the public advised that he had sent an e-mail to the Clerk and had received a reply but required further information. Chair advised the member of the public to send his request in

writing to the Clerk who would deal with the request as it related to accounts and invoices that were not available at this meeting.

A member of the public asked about availability of minutes before they were approved or to be made available at a meeting. Chair advised that the matter will be looked into although this was considered a good idea in principle.

6. Correspondence

- 6.1. Letter from Airport concerning Airport Consultative Committee
- 6.2. Letter from Caroline Spelman regarding Harper Fields Development
- 6.3. Invitation from WALC to attend Annual General Meeting on 4th November 2014
- 6.4. E-mails regarding aircraft noise
- 6.5. E-mail from Police regarding aircraft

Clerk provided further details of the correspondence at the meeting

7. HS2

7.1. Petition

Cllr Richard Lloyd provided an update of the matter. The Select Committee have begun work and issued first conclusions. This relates to Birmingham.

Solihull Council was scheduled to appear before the Committee on 14th October but this has been put back and Stafford and Warwickshire will be next.

Berkswell PC has agreed to employ a barrister to represent them. It is likely that Solihull petitions will be heard in November.

Cllr Liz Macdonald suggested that a working group is set up to look at the issues and best way to represent the Parish Council

Resolved That a working group is set up to consider how best to put the petition case to the Select Committee

The members of the Working Group shall be Cllr Liz Macdonald, Cllr Marie-Louise Marsden and Cllr Richard Lloyd

7.2. Update

As above

8. **Willow Park**

8.1. To approve installation of new litter bin outside basketball court

8.2. To approve replacement of litter bin in children's play area

8.3. To approve collection of litter by current contractor

Resolved To approve ordering two new anti-vandal litter bins to be installed at a cost of £125.00 each by SMBC and for the current contractor to collect litter from the additional bin at an additional cost of £50.00 per month

ACTION – Clerk to place orders

9. **Office Premises** – To formally approve Lease

Resolved That the Lease is approved as amended

10. **Christmas Lights** - Confirmation by Cllr Judy Lea of Christmas lights switch on date by SMBC and to receive cost breakdown

Cllr Judy Lea confirmed that the lights would be switched on by the Mayor on 21st November 2014. A breakdown of the cost was provided as attached. The costs were approved by the Parish Council

11. **Central Island** – Presentation for display

A presentation was given by Jane Clarke. Two boards with initial design proposals were circulated. It was agreed that the Clerk would place these boards in the Police shop and the library for feedback from the public.

Chair thanked Jane Clarke for her time and effort and they were imaginative and very good. The idea of developing the roundabout was a very good one and this was a very good start.

ACTION The Clerk will check with SMBC as to what we can put on the roundabout and then advertise the designs further for feedback

12. Committees

12.1. To agree further appointments on Planning and Finance & General Purpose Committee

Resolved That the Members to the Committee shall be as follows:

Planning Committee

Cllr Peter Lea, Cllr Judy Lea, Cllr Richard Lloyd, Cllr Marie-Louise Marsden, Cllr Peter Trend, Cllr Liz Macdonald and Cllr Raymond Ritchie

Finance & General Purpose Committee Members

Cllr Judy Lea, Cllr Liz Macdonald Cllr Douglas Money, Cllr Raymond Ritchie, Cllr Peter Trend , Cllr Mari-Louise Marsden and Cllr Richard Lloyd

13. Meriden Garden City

Cllr Lloyd provided details of his understanding of the proposals detailed by SMBC. The impact on this Parish will be severe as this will involve increased traffic to reach this area. Currently this area is not designated for development in the Local Plan.

A member of the public provided an update concerning the Solihull Development Plan. SMBC have leave to appeal. Once the outcome is known, it remains to be seen whether SMBC seek to engage in a further period of consultation to amend the Local Plan to include this area of land for development. Presently the land is Green Belt.

ACTION That the Clerk shall write to SMBC to ask for further information regarding this development and in particular what environmental reports have been obtained and to also ask a member of SMBC to attend the next Parish meeting to provide further details

14. Reports from Representatives

14.1. Airport

Cllr Lloyd provided an update on the trials. The aircraft are not following the flight paths. Accordingly the data is incorrect and therefore, the trails will be extended due to this issue. Cllr Lloyd advised that the final decision is made by the CAA and if the decision were to be challenged, this would be to seek a judicial review against the CAA depending on whether there are good grounds. Cllr Trend advised that he had also been in communication with the airport and has a contact in the data team who he is able to contact if we require further clarification or information as to why the trials are being extended.

14.2. Neighbourhood Development Plan

Cllr Liz Macdonald confirmed that due to the current position with SMBC Local Development Plan, further steps cannot be taken to progress the Neighbourhood Development Plan as first we need to have a Local Plan. Once the outcome of the Appeal is known, we will review the matter.

15. Accounts & Governance

15.1. **PROPOSAL** - To approve list of Orders to be placed and Payments for Approval and Payments Made

Clerk provided details as set out in the list as attached

Resolved That the list is approved and payments to be made

16. Date for next meeting – The next Parish Council Meeting shall be the Parish Council meeting to be held on 12th November 2014 at 7.30pm at the Village Hall, Station Road, Balsall Common

There being no further business the Chair thanked everyone for attending and closed the meeting at 21.35pm

Signed..... Dated.....

Cllr Raymond Ritchie

Chair

Balsall Parish Council

Accounts for Payment 10.09.14

Transac		Cheque
No:		Number
50. Sage UK Limited (Software)	£192.00	003322
(note cheque number 003323 not used)		
51. HMRC (PAYE & NI July)	£261.50	003324
52. Gerard O' Regan (Grant Section 137) approved 09/07/14	£50.00	003325
53. GNL Handyman Services		
(various works – bollard to Cemetery/willow park gates etc)	£85.00	003326
54. GNL Handyman Services (Cemetery ragwort/first part only)	£95.00	003326
55. Pestforce (mole treatment at Cemetery)	£150.00	003227
56. Warwickshire Training Partnership (course fee)	£10.00	003328
57. Y A Domestic Services(litter & waste collection -July)	£150.00	003329
58. Avon Planning Services (planning advice- harper fields)	£60.00	003330

59. B D Ball (Cemetery mowing and watering planters)	£780.00	003331
60. Y A Domestic Services (refuse collection – rec grounds)	£150.00	003332
61. YA Domestic Services (litter pick/willow park and emergency visit to Cemetery)	£140.00	003332
62. HMRC (PAYE and NI – Aug)	£261.50	003333
63. 2gee design (website)	£25.90	003334
64. SMBC (mowing rec grounds – apr-jul)	£1,344.00	003335
65. Viking (stationery/tea/coffee for office)	£68.48	003336
66. GNL Handyman Services (ragwort removal – Cemetery)	£140.00	003337
67. GNL Handyman Services (repairs at willow park)	£109.00	003337
68. HMRC (PAYE/NI-Sept)	£286.50	003338
Direct Debits/Standing Orders		
69. West Midlands Pension Fund (Aug)		£275.02
70. West Midlands Pension Fund (Sept)		£286.90
71. Mainstream Digital (invoice 634256 – call charges - June)		£3.70

72. Mainstream Digital (invoice 639062 – quarterly phone rental – July-Oct)	£55.10
73. Mainstream Digital (invoice 639061 – call charges -July)	£0.74
74. Fortress (Waste removal – Cemetery/recreation grounds Aug)	£123.70
75. Fortress (Waste removal – Cemetery/recreation grounds Sept)	£123.70
76. Clerks salary (Sept)	£
77. Mainstream Digital (inv 643904 – line rental aug-nov)	£55.18
78. Mainstream Digital (inv 644038 – internet quarterly aug-nov)	£57.56

Invoices Raised

Cemetery	£1,300.00
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Orders Placed

Supply and installation of litter bins at Willow Park - SMBC

Weekly litter pick at Willow Park – Y A Domestic Services

Switch on of Christmas Lights – SMBC

Signs for recreation areas and Cemetery – Midland signs

Fix vandalised gate at Willow Park- GNL Handyman

Replacement of internal board of Notice Board outside dentist – GNL Handyman

Display board/storage boxes – Viking

Cut back trees and ivy bush at Cemetery

Income Received

Cemetery – various	£2,675.00
Aon – premium adjustment	£436.12