

## Parish Council of Balsall

### **Minutes of the Parish Council Meeting held on Monday 16<sup>th</sup> July 2012 at The Jubilee Centre, Balsall Common**

#### **Present**

Cllr Ian Hedley (Chair), Cllr Ritchie (Vice Chair), Cllr Lucas, Cllr King, Cllr Peter Lea, Cllr Thomson, Cllr Hope, Cllr Longfield, Cllr Judy Lea, Cllr Money and 7 members of the public

#### **Headings are those set out on the Agenda**

1. **Apologies**

None

2. **Declarations of Interest**

None

3. **To approve as a correct record the Minutes of the Parish Council Meeting on Monday 18<sup>th</sup> June 2012**

At item 6.4 it is agreed that the word "full" is changed to "fully". Subject to this, the Minutes of the Parish Council Meeting held on 18<sup>th</sup> June were approved as a correct record and signed by the Chair

4. **Matters arising from the Minutes**

Cllr Hope requested clarification of item 18.1 of the Minutes. Clerk referred to her notes and confirmed that Cllr hope had abstained from voting on this item.

5. **Public Forum**

Chair of the Residents Association provided an update on the Chattaways site. A question arose as to the boundary for any neighbourhood plan. It was agreed to place this item on the agenda for the next meeting.

A resident raised the issues regarding the condition of Temple Balsall Cemetery. Clerk provided an update of work done and advised that this is a matter that is currently being progressed. Cllr Don Hitchcock of Berkswell Parish Council kindly agreed to inspect the trees and provide a report to the Clerk.

A resident of Chadwick End advised that various hedges and maintenance work is required to be carried out at Chadwick End. Clerk to meet resident and arrange for work to be undertaken.

A resident referred to the accounts and asked why the auditor's queries had not been answered. The Chair confirmed that this would be looked at and outstanding action dealt with.

A resident asked what contingency plans the Parish Council has now that the two sites at Kenilworth road have been included in the LDF. It was agreed to place this item onto the Agenda for the next meeting. Cllr Peter Lea advised that this is part of the reason for working with Berkswell Parish Council.

## 6. Correspondence

6.1. Letter from SMBC regarding plans to plant a commemorative Jubilee Tree.

6.1.1. **PROPOSAL** - To agree purchase and cost of a tree

**RESOLVED** - That Cllr Longfield is reimbursed for the cost of purchasing the tree

6.2. Letter from Audit commission for consultation on appointment of external auditor for 2012/2013 – proposed auditor is Grant Thornton

It was agreed to the appointment of Grant Thornton as Auditor

6.3. Letter from Warwick District Council regarding New Local Plan Preferred Options Consultation

It was agreed that Cllr Peter Lea would review the correspondence and the matter to be placed on the Agenda for the next planning meeting

6.4. Letter from Balsall Common Library sending invitation for celebration of 10 years of library opening on Thursday 2<sup>nd</sup> August 2012

Cllr Hope, Cllr Judy Lea, Cllr Peter Lea and Cllr Lloyd to attend

## 7. Boundary Review

7.1. **PROPOSAL** - To consider report and agree Proposal from the Working Group

Cllr Ritchie circulated the report produced by the Working Group and read this out.

**RESOLVED** – That the Boundary between Balsall Common and Berkswell remains unchanged

7.2. **PROPOSAL** – To consider and agree that a letter is sent to all residents in West and East Ward and Balsall Common to consult with residents regarding the Boundary Review

Cllr Hedley provided details of the various sections of the parish that could be sent a letter to inform them of the Boundary Review. A discussion took place as to which section of the community should receive a letter

**RESOLVED** – That a letter is sent out to all residents in the West Ward and the Parish Council shall pay the cost to facilitate the sending out the letters up to a maximum of £1,000

## 8. Telephone Kiosk

8.1. **PROPOSAL** – To consider and agree the Adoption of Telephone Kiosk on corner of Fernhill Lane, Balsall Common

**RESOLVED** – That the telephone kiosk is not adopted due to cost and upkeep

## 9. Joint Working with Berkswell Parish Council

9.1. **PROPOSAL** - To consider and agree the appointment of three members to work jointly with Berkswell Parish Council appointed Members to lead on the issues of Neighbourhood Plan, Environment and Communication

**RESOLVED** – The following Councillors are appointed:-

**Cllr Raymond Ritchie – Environment**  
**Cllr Peter Lea – Neighbourhood Plan**  
**Cllr Trudi Thomson – Communications**

**10. Report from Committees**

- 10.1. HS2 – Cllr Lucas provided an update and advised that the impact on house prices will be significant. Cllr Lucas and Cllr Lloyd to provide estimate of cost for producing reports. Cllr Lucas for cost of expert to look at mitigation and compensation issues. Cllr Lloyd for cost of report relating to engineering. Chair to contact neighbouring Parish Councils
- 10.2. Birmingham Airport  
Cllr Longfield advised that no matters to report. Cllr Longfield to look at and report upon the angle of approach and whether this may be increased

**11. Accounts & Governance**

- 11.1. **PROPOSAL** - To consider and agree the adoption of new NALC Code of Conduct as circulated to Councillors  
**Item deferred to next meeting** – Clerk to review position regarding appendices and declarations of interest
- 11.2. **PROPOSAL** - To agree the new Standing Orders and Financial Regulations  
**Item deferred to next meeting**
- 11.3. **PROPOSAL** - To approve list of Payments for Approval and Payments Made  
**RESOLVED** – That the accounts are approved for payment

**12. Chadwick End Village Hall**

- 12.1. **PROPOSAL** - To form a working group to consider options for the future of the Village Hall and to appoint members  
**RESOLVED** – Chair, Cllr Douglas Money, Cllr Trudi Thomson with Clerk to form working group to consider options for the future of the Village Hall

13. Date for next meeting – The next Parish Council Meeting shall be held on Monday 20<sup>th</sup> August 2012 at 7.30pm at the Jubilee Centre, Balsall Common

There being no further business the Chair thanked everyone for attending and closed the meeting at 10.12pm

Signed..... Dated.....

**Cllr Ian Hedley**  
**Chair**

**Balsall Parish Council**