



BALSALL PARISH COUNCIL ACTION PLAN 2018/19

INTRODUCTION

In order to help the parish council plan for the year ahead, we have put together an Action Plan which details the key objectives and actions that we hope to achieve during 2018/2019 in addition to our statutory duties, responsibilities and day to day management of services. This action plan will enable parishioners to be kept fully informed of what is being planned and what has been achieved in the parish. Where there is a specific budget allocated, this is indicated. The action plan will be reviewed quarterly and updated annually.

COUNCIL AIM

To achieve improvement in community engagement and planning for the future of our community

OBJECTIVES AND ACTIONS

Key Issue: Young People in Balsall				
Objective	Budget	Target Actions	Target date	Action by
Youth Engagement Strategy	0	Adoption	April 2018	Parish Council
Produce Strategy document	0	Add to publications on website	May 2018	Clerk
Identify actions	0	-Engage with schools -Establish Youth Council	All year	Nominated Councillor Lee Quinney
Identify actions for input to NDP	¹	-consultation and engagement	April – December 2018	NDP Committee
Actions achieved		•		

Key Issue: Neighbourhood Development Plan				
Objective	Budget	Target Actions	Target date	Action by
Consultation on emerging policies		Event at St Peter's Hall	21/22 April 2018	Clerk/Councillors

Approved: 21 March 2018

Review due: March 2019



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Draft Plan		Produce using evidence	April 2018	Clerk/Contractor
Pre-submission publicity and consultation		Community Involvement and Engagement planning	April - December 2018	NDP Committee
Plan for submission		Produce submission version	March 2019	Clerk/Contractor
Actions achieved	£19,000	•		

Key Issue: Community Engagement				
Objective	Budget	Target Actions	Timescale	Action by
Website and Facebook	£900	Integrated	March 2018	Communications Working Group
Friends of Willow Park	0	-Bulb planting -Cleaning of play equipment -Litter picks	March – November 2018	Councillors
Friends of the Cemetery	Cemetery improvement	Gardening of beds and graves	March – November 2018	Councillors, volunteers (U3A, Lions)
Lions	0	Santa's Run	Christmas 2018	Councillors
BCVRA	0	Litter picks	March 2019	Councillors
Community Board	¹	Establish to input to NDP	April - December 2018	NDP Committee
Actions achieved		•		

Key Issue: Balsall Common Centre Enhancement				
Objective	Budget¹	Target Actions	Timescale	Action by
Identify improved car parking		Share with SMBC	April – May 2018	Balsall Common Centre Working Group
Identify enhanced public space		Share with SMBC	April – May 2018	Balsall Common Centre Working Group
Identify improved appearance and signage		Share with SMBC	April – May 2018	Balsall Common Centre Working Group
Actions achieved		•		



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Key Issue: Willow Park Improvement				
Objective	Budget	Target Actions	Timescale	Action by
Facilities for young people		-Investigate requirement -Approve works -Commission works	April – May 2018 June 2018 July 2018	Willow Park Working Group Parish Council Clerk
Wild area		-Identify improvements -Make available to Forest Schools/others -commission work	April – May 2018 May – November 2018 May – November 2018	Willow Park Working Group Clerk Clerk
Actions achieved	£71,500²	•		

¹ Resourced from Neighbourhood Development Plan budget

² Includes 2017/18 spend

This document is cross-referenced to the following Balsall Parish Council's adopted documents:
Budget 2018/19
Neighbourhood Development Plan Community Involvement and Engagement Plan

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