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Finance and General Purposes Committee Meeting

Approved Minutes of Finance and General Purpose Committee Meeting held on Wednesday 14 March 2018 at 6pm in the Westlake Room, Village Hall 112 Station Road, Balsall Common CV7 7FF

Minutes

Present: Councillor Will Heard (Chair), Councillor Mark Tattum, Councillor Judy Lea, Councillor Christina O’Sullivan, Councillor Helen Dean and one member of the public (Keith Tindall of BCVRA).

1. **Apologies:** There were no apologies.
2. **Declaration of Interests:** There were no declarations of interest. On joining the meeting at this point, Councillor Helen Dean confirmed that she had no declaration of interest to make.
3. To approve the Minutes of the Finance and General Purposes Committee Meeting held on 9 January 2018 as a true record.
Minutes of the Finance and General Purposes Committee Meeting held on 9 January 2018 were approved and signed by the Chairman.
4. **Public Forum**
The issue of council budgeted expenditure on Willow Park improvements was raised and the Committee requested that the enquirer write to the Clerk.
5. To receive an update on the progress of resolutions of the last meeting.
It was confirmed that a grant application withdrawn from the agenda of Finance and General Purposes Committee on 9 January 2018 had been dealt with by the Clerk.
6. Proposal to adopt a Statement of Internal Control and Internal Financial Control Checklist for the Council.

Resolved to approve a Statement of Internal Control and Internal Financial Control Checklist for the Council.

7. Proposal to adopt a Health and Safety Policy for the Council.
Resolved to recommend to full Council the adoption of a Health and Safety Policy.
8. Update of Freedom of Information requests received by the Council since the last meeting.
The update of Freedom of Information requests received by the Council since the last meeting was noted.
9. **Date of next meeting: Tuesday 8 May, 6.30pm in the Westlake Room, The Village Hall, Station Road, Balsall Common CV7 7FF**

SIGNED Will Heard (Chair) DATE