



287/289 Kenilworth Road, Balsall Common CV7 7EL

Telephone: 01676 535679 (Answering Machine)

Email: balsallparishcouncil@gmail.com

Web: www.balsallparishcouncil.gov.uk

Neighbourhood Development Plan Committee Meeting

Approved Minutes of the Neighbourhood Development Plan Committee Meeting held on Thursday 26 July 2018 at 7pm in the Jubilee Centre, 225 Station Road, Balsall Common CV7 7FE

Minutes

Present: Councillor Helen Dean, Councillor Will Heard, Councillor Mark Tattum, Councillor Christina O'Sullivan and 2 members of the public.

1. Apologies
Apologies were received and accepted from Councillor Lee Quinney
2. Declaration of Interests
There were no declarations of interest
3. To approve the Minutes of the Neighbourhood Development Plan Committee Meeting held on 26 April 2018 as a true record.
Resolved to approve the Minutes of the Neighbourhood Development Plan Committee Meeting held on 26 April 2018 as a true record.
4. To receive an update on the progress of resolutions of the last meeting.
Item 7 - There has been no response made to the draft NPPF consultation as the Local Plan Working Group did not meet.
5. Proposal to consider and acknowledge the completion of Willow Park Working Group NDP consultation actions and agree that the group is no longer required.
Resolved to agree that the Willow Park Working Group NDP consultation actions for the NDP had been completed and that the group is closed.
Councillor Will Heard to acknowledge the contribution of residents on behalf of the Council. Councillor Will Heard was thanked for his running of the group.
6. Proposal to consider and acknowledge the completion of Balsall Common Centre Working Group NDP consultation actions and agree that the group is no longer required.
Resolved to agree that the Centre Working Group NDP consultation actions for the NDP had been completed and agree that the group is closed. Councillor Will Heard was

thanked for running the group and will write to all those involved thanking them for their input.

The work of the group will be identified as a community aspiration in the NDP.

7. Proposal to send to Avon Planning Services the findings reports from the WRCC Housing Needs Survey and the Report of Comments from the 21/22 April 2018 exhibition.

Resolved to send all the evidence material to Avon Planning to provide support to NDP planning policies. The Clerk was delegated to submit the WRCC Housing Needs Survey, Report of comments from the 21/22 April 2018 exhibition, Focus Interviews and dot Feedback Maps data for Green Spaces and Housing.

8. Proposal to form a Character Assessment Working Group to undertake a Character Assessment to add to the evidence base for the NDP.

Resolved to form a Character Assessment Working Group with all NDP Committee members to undertake a Character Assessment to add to the evidence base for the NDP.

9. Proposal to delegate to the Clerk a Balsall Parish Council response to the draft Berkswell NDP.

Resolved to delegate to the Clerk a Balsall Parish Council response to the draft Berkswell NDP.

10. Correspondence

(12.1) Email from WALC highlighting two documents to assist in Neighbourhood Plans – Local Choices – Housing Delivery through Neighbourhood plans

<https://lichfields.uk/content/insights/?article=local-choices&archive> and from Locality.org.uk – Neighbourhood Planners FAQ toolkit 2018.05.22.

The correspondence was noted.

11. **Date and venue of next meeting:**

Thursday 25 October 2018 at 7.00pm in the Jubilee Centre, 225 Station Road, Balsall Common, CV7 7FE

SIGNED **Helen Dean (Chair)**

DATE